



**CITY OF MARSHALL
City Council Meeting
A g e n d a**

**Tuesday, June 22, 2021 at 5:30 PM
Minnesota Emergency Response and Industrial
Training (MERIT) Center, 1001 Erie Road**

NOTICE: Pursuant to Minnesota State Statute 13D.021

Some or all members of the City Council may participate by telephone or other electronic means. Regular attendance and meeting location are not feasible due to the Coronavirus Disease (COVID-19) pandemic.

OPENING ITEMS

1. Call to Order/Pledge of Allegiance

APPROVAL OF AGENDA

APPROVAL OF MINUTES

2. Consider approval of the minutes of the work session and regular meeting held on June 8, 2021.

CONSENT AGENDA

3. Wastewater Treatment Facilities Improvement Project – Consider Payment of Invoice 0269525 to Bolton & Menk, Inc.
4. Consider Resolution to Apply for the Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act (ARPA).
5. Consider Resolution Calling for a Public Hearing to Establish a TIF District.
6. Consider approval of a Temporary On-Sale Intoxicating Liquor License for VFW Post 742 for August 12-15, 2021.
7. Consider approval of the bills/project payments.

APPROVAL OF ITEMS PULLED FROM CONSENT

NEW BUSINESS

8. Consider approval of Resolution Number 21-047 Approving the Issuance of Public Utility Revenue Refunding Bonds, Series 2021C and Taxable Public Utility Revenue Refunding Bonds, Series 2021D, and Authorizing Certain Other Actions to be Taken by the Marshall Municipal Utilities (MMU) Commission with Respect to the Issuance of the Series 2021C Bonds and the Series 2021D Bonds.
9. Lyon County Landfill Leachate Agreement Renewal.
10. Independence Park Trail Replacement and Stormwater Pond Expansion Project.
11. Consider Approval of a Comprehensive Plan Task Force.

COUNCIL REPORTS

12. Commission/Board Liaison Reports
13. Councilmember Individual Items

STAFF REPORTS

14. City Administrator
15. Director of Public Works
16. City Attorney

INFORMATION ONLY

17. Information Only

MEETINGS

18. Upcoming Meetings

ADJOURN

Disclaimer: These agendas have been prepared to provide information regarding an upcoming meeting of the Common Council of the City of Marshall. This document does not claim to be complete and is subject to change.

RULES OF CONDUCT

- You may follow the meeting online – www.ci.marshall.mn.us.
- Public Hearing – the general public shall have the opportunity to address the Council.
 - Approach the front podium
 - State you name, address and interest on the subject
- Mayor may choose to allow others to address the Council during other agenda items. Persons who desire to speak should do so only after being recognized by the Mayor.
 - Approach the front podium
 - State you name, address and interest on the subject
- Persons in attendance at the meeting should refrain from loud discussions among themselves, clapping, whistling or any other actions. Our values include mutual respect and civility for all in attendance.
- If you have questions during the Council meeting please see Kyle Box, City Clerk who sits in the front left area of the audience sitting area.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, June 22, 2021
Category:	APPROVAL OF MINUTES
Type:	ACTION
Subject:	Consider approval of the minutes of the work session and regular meeting held on June 8, 2021.
Background Information:	Enclosed are the minutes from the work session and regular meeting held on June 8, 2021
Fiscal Impact:	None
Alternative/ Variations:	Staff encourages City Council Members to provide any suggested corrections to the minutes in writing to City Clerk Kyle Box, prior to the meeting.
Recommendations:	That the minutes of the work session and regular meeting held on June 8, 2021 be approved as filed with each member and that the reading of the same be waived.

**CITY OF MARSHALL
WORK SESSION
M I N U T E S
Tuesday, June 08, 2021**

The work session of the Common Council of the City of Marshall was held June 8, 2021, at the Minnesota Emergency Response and Industrial Training (MERIT) Center, 1001 West Erie Road. The meeting was called to order at 4:30 PM P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Steve Meister, Don Edblom, John DeCramer, and Russ Labat. Absent: James Lozinski. Staff present included: Sharon Hanson, City Administrator; Annette Storm, Director of Administrative Services; Karla Drown, Finance Director; Jasmine DeSmet MERIT Center, MERIT Center Facility Coordinator and Kyle Box, City Clerk.

Presentation of the 2020 Year-End Audit for the City of Marshall

Finance Director Karla Drown introduced the agenda item and auditor Nancy Schulzetenberg, Bergan KDV. Ms. Schulzetenberg provided an overview of the 2020 audit report via PowerPoint.

The City of Marshall audit resulted in no findings.

Adjourn

At 4:48 P.M., Motion made by Councilmember Edblom, Seconded by Councilmember DeCramer to adjourn. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat. The motion **Carried. 6-0**

Attest:

City Clerk

Mayor

**CITY OF MARSHALL
CITY COUNCIL MEETING
M I N U T E S
Tuesday, June 08, 2021**

The regular meeting of the Common Council of the City of Marshall was held June 8, 2021, at the Minnesota Emergency Response and Industrial Training (MERIT) Center, 1001 West Erie Road. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Steve Meister, Don Edblom, John DeCramer, Russ Labat and James Lozinski. Absent: None. Staff present included: Sharon Hanson, City Administrator; Dennis Simpson, City Attorney; Jason Anderson, Director of Public Works/ City Engineer; Annette Storm, Director of Administrative Services; Jim Marshall; Director of Public Safety; Quentin Brunsvold, Fire Chief; Ilya Gutman, Plan Examiner/ Assistant Zoning Administrator; Lauren Deutz, Economic Development Director and Kyle Box, City Clerk.

The Pledge of Allegiance was recited at this time.

There was a consensus to operate under the current agenda.

Consider approval of the minutes of the regular meeting held on May 25, 2021.

Motion made by Councilmember Lozinski, Seconded by Councilmember Meister That the minutes of the regular meeting held on May 25, 2021 be approved as filed with each member and that the reading of the same be waived. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski

600 Elizabeth St.– 1) Public Hearing regarding a home property tax abatement request 2) Consideration of a resolution approving home property tax abatement.

On May 25, 2021 a public hearing was called for and to be held on June 8, 2021 regarding a home property tax abatement request. Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement. The property is located at 600 Elizabeth St. with an estimated market value of \$346,200 with the difference of improvement being \$313,500.

The approximate amount of assistance is \$1,909 a year or \$3,818 over a maximum period of 2 years as a Homestead.

City Clerk Kyle Box conducted this public hearing. Councilmember Lozinski asked a clarifying question when the abatement program expired. City Clerk Kyle Box stated that the tax abatement program is scheduled to expire on December 31, 2022.

Motion made by Councilmember DeCramer, Seconded by Councilmember Labat to close the public hearing. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Motion made by Councilmember Schafer, Seconded by Councilmember Meister. To approve Resolution Number 21-045, a resolution approving home property tax abatement Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Consider Approval of the Consent Agenda.

Motion made by Councilmember Meister, Seconded by Councilmember Schafer to approve the consent agenda. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Approval of the Wastewater Treatment Facilities Improvement Project - Consider Application for Payment No. 23 to Magney Construction, Inc.

Approval of a Temporary On-Sale Intoxicating Liquor License for the Marshall Area Chamber of Commerce.

Approval of the bills/project payments

Presentation of the 2020 Year-End Audit for the City of Marshall

Finance Director Karla Brown introduced the agenda item covering the 2020-year end audit for the City of Marshall. The City Auditors, Nancy Schulzetenberg and Andrew Grice of Bergan KDV will present the 2020-year end audit. Ms. Schulzetenberg presented the 2020 Audit via PowerPoint.

Motion made by Councilmember Meister, Seconded by Councilmember DeCramer to approve the 2020-year end audit report for the City of Marshall Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Consider approval of the 2021 Service Agreement between the City of Marshall and Marshall Visitors and Convention Bureau.

For Council consideration is the 2021 City of Marshall Schwan Regional Amateur Sports Center Service Agreement with Marshall Visitors and Convention Bureau. This agreement begins July 1, 2021 through the end of the year.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski To approve the 2021 Service Agreement between the City of Marshall and Marshall Visitors and Convention Bureau. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Consider approving the recommendation made by the Joint Law Enforcement Center Committee to accept the lowest quotes for the replacement of the carpeting, lighting, and ceiling tile in the Law Enforcement Center.

In 2019, the Joint Law Enforcement Center Committee members agreed to a five-year plan that would address needed repairs to the mechanical systems and updates to the LEC building. The plan was for the county and city to each contribute \$25,000 annually for the costs of improvements over a five-year period.

In 2020, The LEC Committee decided, based on the cost of the projects, to complete the updates in two phases scheduled for 2020 and 2021. In 2020, the City Council approved expenses related to the public lobby area and records area totaling approximately \$18,100.00 (carpeting, lighting, ceiling tile & paint). The council was asked to consider carrying over unused funds from 2020 for the remaining portion of the building to be completed in 2021.

On May 7th, 2021, LEC Committee members met to discuss the upcoming projects and review quotes that had been received. City Council members that are part of the LEC Committee requested the county to solicit quotes from additional contractors interested in the project.

It is the request of the Joint LEC Committee to accept the lowest quotes from ACE Hardware (carpet), Amiret Electric (lighting) and Floor to Ceiling (ceiling tile). The approximate cost to the City of Marshall to complete the updates to the shared common office area and the police department offices is \$28,553.75. This project is dependent on the approval from the Lyon County Commissioners.

This Project was included in the 2021 Capital Improvement Plan. Fiscal Impact is anticipated to be \$28,553.75.

Motion made by Councilmember Lozinski, Seconded by Councilmember Schafer to approve the recommendation made by the Joint Law Enforcement Center Committee to accept the lowest quotes for the replacement of the carpeting, lighting, and ceiling tile in the Law Enforcement Center. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Tiger Lake Lift Station Control System Upgrade.

The Tiger Lake stormwater pond is a critical piece of flood control infrastructure for the City of Marshall. Tiger Lake serves as a flood control and water quality basin for approximately 500 acres of predominately residential city development. The elevations in this area require a lift station comprised of four pumps to transmit the water through a 42" concrete pipe from the pond to the Redwood River at Memorial Park.

As this is a critical piece of our stormwater management system, City staff would like to include this lift station in our supervisory control and data acquisition (SCADA) system. We already have fiber availability at this location and by upgrading the control panel for this lift station we can include this lift in our SCADA system. This will allow City staff to monitor and control pumps at this lift station remotely instead of having to physically visit the site.

The control panel upgrade is quoted at \$30,668. The Stormwater Management Utility (SWMU) recently received a refund from the US Army Corps of Engineers (USACE) in the amount of \$129,661.99 for electing to not participate in the Levee Improvements/Betterments project. City staff would propose to use some of these funds to cover this cost.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski that the Council authorize the upgrade of the Tiger Lake Lift Station control system in the amount of \$30,668.00 with Automatic Systems Co. of St. Paul, Minnesota. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Community Feedback on Funding of Future Needed Projects

As a follow-up to the work session discussion on aquatic center financing and the potential to consider all financing options-including extension of the sales tax, community feedback on future projects and support for the type of financing is a good first step to assess success with one financing option over another.

Motion made by Councilmember DeCramer, Seconded by Councilmember Lozinski Approve Agreement with Baker Tilley to Conduct Community Survey. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Labat. The motion **Passed. 6-1**

Consider Termination of the Local State of Emergency.

On Tuesday, March 17, 2020, Mayor Robert Byrnes declared a local state of emergency for the City of Marshall in response to COVID-19. On Friday March 20, 2020 the Marshall City Council continued the declaration of a local emergency as authorized by Minnesota Statute 12.29. The Local Emergency continues to be in effect. Pursuant to Minnesota Statute 12.29, any termination of a local emergency must be given prompt and general publicity.

Motion made by Councilmember Lozinski, Seconded by Councilmember Edblom To Terminate the Local State of Emergency for the City of Marshall. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Commission/Board Liaison Reports

Byrnes No Report

Schafer MERIT Center Commission met and reviewed the use of the facility such as vaccination clinics, National Fire Academy Courses, and Avera Leadership Meetings.

Meister No Report

Edblom No Report

DeCramer Economic Development Authority met and took action on a promissory note for UCAP.

Labat No Report

Lozinski Joint LEC Management Committee met and took action on the LEC maintenance updates.

City Hall Committee met and reviewed the City Hall project.

Councilmember Individual Items

Councilmember Meister thanked the Marshall Police Department and First Responders for their continued work.

Councilmember Lozinski commented on the great turnout from the recent Shades of the Past event.

Councilmember Labat discussed tile coming off a building along main street and that city officials have been made aware. Labat also discussed the use and care of bathroom and park facilities.

Councilmember DeCramer commented on the 2020 audit and not having any findings.

Mayor Byrnes discussed the progress on the shelter and restroom facility at Patriot Park. Mayor Byrnes discussed the formation of the Marshall 150th Celebration Committee.

City Administrator

City Administrator Sharon Hanson provided additional information on the formation of the 150th Celebration Committee such as progress made on reviewing a logo and the formation of subcommittees.

Administrator Hanson commented on the City Hall project and that not all life safety issues have been addressed.

Director of Public Works

Director of Public Works/ City Engineer Jason Anderson discussed various construction projects and the award of a grant in the amount of \$1.25 million for a future channel parkway project.

City Attorney

No Report

Information Only

There were no questions on the information items.

Upcoming Meetings

There were no questions on the upcoming meetings.

Adjourn

At 7:04 P.M., Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to adjourn. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Mayor

Attest:

City Clerk

Meeting Date:	Tuesday, June 22, 2021
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Wastewater Treatment Facilities Improvement Project – Consider Payment of Invoice 0269525 to Bolton & Menk, Inc.
Background Information:	<p>Attached are the following for the above-referenced project:</p> <ol style="list-style-type: none"> 1) Invoice 0269525 to Bolton & Menk, Inc., of Mankato, Minnesota, in the amount of \$26,615.70 <p>As this project is financed with a Public Facilities Authority low interest loan through the State of Minnesota, pay applications are required to be placed on the City Council agenda for approval.</p>
Fiscal Impact:	This project is financed with a Public Facilities Authority low interest loan through the State of Minnesota.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council authorize payment of Invoice 0269525 to Bolton & Menk, Inc., of Mankato, Minnesota, in the amount of \$26,615.70.



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
 To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Marshall
 Wastewater Treatment Facility
 Bob Van Moer, Wastewater Superintendent
 600 Erie Street
 Marshall, MN 56258

May 24, 2021
 Project No: T22.115360
 Invoice No: 0269525
 Client Account: MARS

Marshall/WWTF Improvements

Marshall WWTF Improvement

Professional Services per Agreement from April 17, 2021 through May 14, 2021:

Construction Services (004)

Professional Services

	Hours	Amount	
Report Writing			
Project Manager	8.00	1,720.00	
Meetings/Hearing/Presentation			
Principal	44.00	8,360.00	
Contract Admin/Construction Engineering			
Design Engineer	19.00	3,515.00	
Construction Observation			
Senior Technician	81.00	12,555.00	
Grant/Funding Application			
Specialist	2.00	260.00	
Totals	154.00	26,410.00	
Total Labor			26,410.00

Consultants

Barr Engineering Company		187.00	
Total Consultants	1.10 times	187.00	205.70

Billing Limits

	Current	Prior	To-Date
Total Billings	26,615.70	560,516.28 ✓	587,131.98 ✓
Limit			900,000.00 ✓
Remaining			312,868.02 ✓

Total this Task \$26,615.70

Total this Invoice \$26,615.70

VENDOR # 0724
 INVOICE # 0269525
 \$ AMOUNT 26,615.70
 DATE 5-24-21
 ACCT & PROJ # 602-49500-55120 W13
 DESCRIPTION WWTF Improvements
 SIGNATURE [Signature]

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, June 22, 2021
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider Resolution to Apply for the Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act (ARPA)
Background Information:	<p>The League of Minnesota Cities has recommended that the Council approve a resolution directing staff to request ARPA funds from the State of Minnesota.</p> <p>By having the Council give approval to apply for these funds they are documenting their understanding of what is being applied for and delegating the authority to pursue the funds.</p> <p>At this time the State of Minnesota do not know how much will be awarded to the City until an exact amount is determined by how many cities apply for the funding.</p> <p>Another resolution will come before the council to accept the award of ARPA funds once the State determines the amount the City of Marshall will receive.</p>
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	Approve Resolution to Apply for the Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act (ARPA)

RESOLUTION NUMBER 21-048

A RESOLUTION TO APPLY FOR THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT

WHEREAS, since the first case of coronavirus disease 2019 (COVID-19) was discovered in the United States in January 2020, the disease has infected over 32 million and killed over 575,000 Americans (“Pandemic”). The disease has impacted every part of life: as social distancing became a necessity, businesses closed, schools transitioned to remote education, travel was sharply reduced, and millions of Americans lost their jobs;

WHEREAS, as a result of the Pandemic cities have been called on to respond to the needs of their communities through the prevention, treatment, and vaccination of COVID-19.

WHEREAS, city revenues, businesses and nonprofits in the city have faced economic impacts due to the Pandemic.

WHEREAS, Congress adopted the American Rescue Plan Act in March 2021 (“ARPA”) which included \$65 billion in recovery funds for cities across the country.

WHEREAS, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

WHEREAS, the United States Department of Treasury has adopted guidance regarding the use of ARPA funds.

WHEREAS, the City, in response to the Pandemic, has had expenditures and anticipates future expenditures consistent with the Department of Treasury’s ARPA guidance.

WHEREAS, the State of Minnesota will distribute ARPA funds to the City because its population is less than 50,000.

WHEREAS, the State of Minnesota does not have amounts to what the City of Marshall will receive until after Cities have requested funds from the State of Minnesota.

NOW THEREFORE, BE IT RESOLVED:

1. The City intends to apply for its share of ARPA funds from the State of Minnesota.
2. City staff are hereby authorized to take any actions necessary to apply for the City’s share of ARPA funds from the State of Minnesota.

Passed and adopted by the Common Council this 22nd day of June 2021.

Robert J. Byrnes
Mayor of the City of Marshall

Attested:

Kyle Box
City Clerk

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, June 22, 2021
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider Resolution Calling for a Public Hearing to Establish a TIF District
Background Information:	<p>Gabe Olsen, owner of L2A LLC (Suite Liv'n), has requested Tax Increment Financing for the development of two new apartment complexes located on Village Drive. Olsen, along with partner Jeff Huston, currently own seven complexes in Marshall located on Birch Street and Village Drive.</p> <p>Applicant is proposing to develop new workforce apartments with each building providing a total of 24 dwelling units in a mix of one- and two-bedroom units. The 24-unit apartment building proposed at 501 Village Drive would be an addition to 70 units in three buildings that are existing on the property. The 24-unit apartment building proposed at 406 Village Drive would be the only development on the property, replacing an existing single-family home.</p> <p>Per TIF requirement, 40 percent of the units will be occupied by individuals whose incomes are 60 percent or less of the area median income.</p> <p>Increments from a TIF housing district may only be used to finance a "housing project" or public improvements that are directly related to the project, as well as the authority's administrative expenses. The cost of a project includes items such as acquisition, construction, or rehabilitation of the housing, planning, engineering, and architectural services, and related financing costs. Public improvement or infrastructure costs must be directly related to the project.</p> <p>Staff is working with Baker Tilley to analyze the projects proforma, evaluate the value of the development, and determine a reasonable TIF plan for the project. A draft timeline for the project is included for reference.</p> <p>L2A LLC aims to begin construction in the Summer of 2021 with completion in the Summer of 2022.</p>
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	Approve Resolution Calling for a Public Hearing to Establish a TIF District

**EXTRACT OF MINUTES OF MEETING OF THE
COUNCIL OF THE CITY OF MARSHALL
LYON COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Marshall, Minnesota, was duly held at the MERIT Center in said City on Tuesday, June 22, 2021 commencing at 5:30 p.m.

The following members were present:

and the following were absent:

Council Member _____ introduced the following written Resolution No. 21-046 attached hereto and moved its adoption. The motion for the adoption of the resolution was duly seconded by Council Member _____ and upon a vote being taken thereon, the following Council Members voted AYE:

and the following voted NAY:

Passed, adopted, approved and filed this 22nd day of June, 2021.

CITY OF MARSHALL, MINNESOTA

RESOLUTION NO. 21-046

RESOLUTION CALLING FOR A PUBLIC HEARING ON THE ESTABLISHMENT OF REDEVELOPMENT PROJECT AREA NO. 6 AND A PROJECT AREA PLAN THEREFOR AND ESTABLISHMENT OF TAX INCREMENT FINANCING (HOUSING) DISTRICT NO. 6-1 AND A TAX INCREMENT FINANCING PLAN THEREFOR

WHEREAS, the Housing and Redevelopment Authority in and for the City of Marshall, Minnesota (the “Authority”) was created pursuant to Minnesota Statutes, Sections 469.001 through 469.047, as amended (the “HRA Act”), and was authorized to transact business and exercise its powers by a resolution of the City Council of the City of Marshall, Minnesota (the “City”); and

WHEREAS, the Authority has proposed to create Redevelopment Project Area No. 6 (the “Project Area”) located within the City, pursuant to the HRA Act: and

WHEREAS, the Authority has proposed to create Tax Increment Financing (Housing) District No. 6-1 (the “TIF District”) within the Project Area in order to facilitate the development of an approximately 48-unit multifamily housing development, comprised of two apartment buildings each containing 24 one and two-bedroom units, intended for occupancy, in part, by persons or families of low and moderate income in the City (the “Development”) pursuant to Minnesota Statutes, Sections 469.174 to 469.1794, as amended (the “TIF Act”); and

WHEREAS, in order to create the proposed Project Area and TIF District, the City and the Authority have determined to consider the adoption of a project area plan for the proposed Project Area and the adoption of a tax increment financing plan for the proposed TIF District and to hold a public hearing regarding those actions in accordance with the HRA Act and the TIF Act;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marshall, Minnesota, that:

1. The Council hereby authorizes City staff and consultants to prepare a project area plan for the Project Area (the “Project Area Plan”) and a tax increment financing plan for the TIF District (the “TIF Plan”) in connection with the Development, and to provide the County Auditor/Treasurer of Lyon County and the Clerk/Treasurer of the School Board of Independent School District No. 413 with the proposed TIF Plan for the TIF District and the Authority’s estimate of the fiscal and economic implications the proposed TIF District at least thirty (30) days before the public hearing, as described below, in accordance with Section 469.175, subd. 2 of the TIF Act.

2. The City Administrator is authorized and directed to prepare a notice for publication in the City’s official newspaper setting a public hearing before the City Council on Tuesday, July 27, 2021, at approximately 5:30 p.m. regarding the Project Area and Project Area Plan therefor and the TIF District and TIF Plan therefor. The notice shall be published in a newspaper of general circulation in the City at least ten (10) but not more than thirty (30) days prior to the public hearing, and shall include a map of the proposed TIF District.

MA175-124-728885.v1

3. The Administrator is authorized and directed to take all other actions necessary to bring the TIF Plan before the City Council at the time of the public hearing.

Approved by the City Council of the City of Marshall, Minnesota, this 22nd day of June, 2021.

CITY OF MARSHALL, MINNESOTA

Robert J. Byrnes
Mayor

Attest:

Kyle Box
City Clerk

EXHIBIT A

NOTICE OF PUBLIC HEARING

NOTICE is hereby given that the City Council of the City of Marshall, Minnesota (the “City”) will hold a public hearing beginning at approximately 5:30 p.m., on Tuesday, July 27, 2021 at the **MERIT Center located at 1001 West Erie Road** in the City, to conduct a public hearing on: (1) a project area plan (the “Project Area Plan”) for the proposed Redevelopment Project Area No. 6 (the “Project Area”); and (2) a tax increment financing plan (the “TIF Plan”) for the proposed Tax Increment Financing (Housing) District No. 6-1 (the “TIF District”), a housing development district within the Project Area.

The boundaries of the proposed Project Area and the proposed TIF District are shown in the map below. The purpose of the proposed action is to facilitate the creation of affordable housing in the Project Area. Details on the proposal are contained in the Project Area Plan and TIF Plan, draft copies of which will be available for public inspection at City Hall during regular business hours.

[Insert map showing Project Area and TIF District boundaries]

Any person wishing to express an opinion on the matters to be considered at the public hearing will be heard orally or in writing.

Published: July 16, 2021

BY ORDER OF THE CITY COUNCIL OF THE
CITY OF MARSHALL, MINNESOTA

By: /s/ Kyle
Box

City Clerk

RESOLUTION NO. 21-046

The attached resolution was adopted by the City Council of the City of Marshall on June 22, 2021.

The question was on the adoption of the resolution, and there were _____ AYE votes and _____ NAY votes as follows:

CITY OF MARSHALL CITY COUNCIL MEMBERS	Yes	No	Other
Robert J. Byrnes, Mayor	_____	_____	_____
Don Edblom (Ward I)	_____	_____	_____
John DeCramer (Ward I)	_____	_____	_____
Russ Labat (Ward II)	_____	_____	_____
Steven Meister (Ward II)	_____	_____	_____
James Lozinski (Ward III)	_____	_____	_____
Craig Schafer (Ward III)	_____	_____	_____

RESOLUTION ADOPTED.

ATTEST:

Secretary to the Council

**City of Marshall, Minnesota
Marshall Housing and Redevelopment Authority**

**Timeline for Establishment of
Tax Increment Financing (Housing) District No. 6-1
Within Redevelopment Project No. 6**

Proposed Schedule of Events

Date	Event	Responsible Party
Spring 2021	Developer submits application for TIF assistance	Developer, City, Kennedy & Graven, Baker Tilly
Tuesday, April 27, 2021	City Council work session to review initial project components and developer financial information for consideration to proceed	City, Kennedy & Graven, Baker Tilly
Friday, June 11, 2021	County Commissioner receives notification letter (at least 30 days prior to publication of notice of public hearing)	Baker Tilly
Wednesday, June 16, 2021	EDA review of TIF application and developer request for assistance and draft term sheet for Contract for Private Development	City
Tuesday, June 22, 2021	City Council calls for public hearing <i>(optional)</i>	City, Kennedy & Graven, Baker Tilly
Friday, June 25, 2021	County and School District receive impact letters & draft TIF plan for TIF(Housing) District <i>(at least 30 days prior to public hearing)</i>	Baker Tilly
Wednesday, July 7, 2021	Deadline for submission of public hearing notice	City
Wednesday, July 14, 2021	Publication of notice of public hearing <i>(10-30 days prior to public hearing)</i>	Baker Tilly
Wednesday, July 14, 2021	City Planning Commission reviews draft TIF plan for TIF District and Redevelopment Plan for Redevelopment Project area (Plan documents provided by Baker Tilly and resolution provided by Kennedy & Graven)	City, Kennedy & Graven, Baker Tilly
Wednesday, July 21, 2021	EDA reviews Contract for Private Development	City
Tuesday, July 27, 2021	HRA review of TIF Plan and TIF District and Project Area documents <i>(documents provided by Baker Tilly and resolution provided by Kennedy & Graven)</i>	City, Kennedy & Graven, Baker Tilly
Tuesday, July 27, 2021	City Council holds public hearing, and considers resolution establishing TIF Plan and TIF District and Redevelopment Project Area <i>(Plan documents provided by Baker Tilly and resolution provided by Kennedy & Graven)</i>	City, Kennedy & Graven, Baker Tilly
Tuesday, July 27, 2021	City Council reviews and considers approval of TIF Agreement <i>(document and resolution provided by Kennedy & Graven)</i>	City, Kennedy & Graven, Baker Tilly



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, June 22, 2021
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider approval of a Temporary On-Sale Intoxicating Liquor License for VFW Post 742 for August 12-15, 2021.
Background Information:	Attached is an application for a Temporary On-Sale Liquor License VFW Post 742 for August 12-15, 2021 to use at Lyon County Fairgrounds, 504 Fairgrounds Rd, Marshall, MN.
Fiscal Impact:	Waived (Paid for at a previous event that was canceled)
Alternative/ Variations:	Not acknowledge this permit.
Recommendations:	To approve a Temporary On-Sale Liquor License for the VFW Post 742 for August 12-15, 2021 to use at Lyon County Fairgrounds, 504 Fairgrounds Rd, Marshall, MN.



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization V.F.W. Post 742 Date organized 5-9-1931 Tax exempt number 931 38 97

Address West Main St. P.O. Box 121 City Marshall State MN Zip Code 56258

Name of person making application Ronnie Lee Ormberg Business phone Cell 507-829-9278 Home phone 507-532-6243

Date(s) of event Aug. 12-13-14-15th 2021 Type of organization Microdistillery Small Brewer
 Club Charitable Religious Other non-profit

Organization officer's name Harold Meyer Commander City Lyon State MN Zip Code 56257

Organization officer's name Ron Ormberg Quartermaster City Marshall State MN Zip Code 56258

Organization officer's name Eric Brunsold SR Vice City Marshall State MN Zip Code 56258

Organization officer's name Quentin Brunsold Gambling Manager City Marshall State MN Zip Code 56258

Location where permit will be used. If an outdoor area, describe.
Lyon County Fair Grounds Beer Garden - Grand Stand

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Mt Joint Underwriters \$100,000 / \$300,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Marshall
 City or County approving the license

\$120.00
 Fee Amount

6-15-21
 Date Fee Paid

[Signature]
 Signature City Clerk or County Official

6-22-21
 Date Approved

Aug. 12-13-14-15, 2021
 Permit Date

Kyle.box@ci.marshall.mn.us
 City or County E-mail Address

507-537-6775
 City or County Phone Number

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, June 22, 2021
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider approval of the bills/project payments
Background Information:	Staff encourages the City Council Members to contact staff in advance of the meeting regarding these items if there are questions. Construction contract questions are encouraged to be directed to Director of Public Works, Jason Anderson at 537-6051 or Finance Director, Karla Drown at 537-6764
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	The following bills and project payments be authorized for payment.



Marshall, MN

Council Check Report

By Vendor Name

Date Range: 06/11/2021 - 06/14/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-REG AP						
3764	A & M CONSTRUCTION	06/11/2021	Regular	0.00	914.85	119082
5813	ACE HOME & HARDWARE	06/11/2021	Regular	0.00	203.64	119083
6469	ACTIVE911, INC	06/11/2021	Regular	0.00	23.48	119084
6754	ALLEGIANT EMERGENCY SVC, INC	06/11/2021	Regular	0.00	1,691.27	119085
0578	AMAZON CAPITAL SERVICES	06/11/2021	EFT	0.00	32.49	6903
5837	ANDERSON, JASON	06/11/2021	EFT	0.00	80.00	6904
0658	AP DESIGN	06/11/2021	EFT	0.00	87.00	6905
6694	ARAMARK UNIFORM & CAREER APPAREL GROUP,	06/11/2021	EFT	0.00	100.83	6906
0630	ARCTIC GLACIER	06/11/2021	Regular	0.00	271.20	119086
0629	ARNOLD MOTOR SUPPLY	06/11/2021	Regular	0.00	24.76	119087
5447	ARTISAN BEER COMPANY	06/11/2021	Regular	0.00	36.90	119088
5702	B & H PHOTO & ELECTRONICS CORP	06/11/2021	EFT	0.00	715.92	6907
5327	BAUMANN, ADAM	06/11/2021	EFT	0.00	30.00	6908
0688	BELLBOY CORPORATION	06/11/2021	EFT	0.00	5,824.22	6909
0689	BEND RITE FABRICATION INC	06/11/2021	Regular	0.00	7,252.25	119089
0699	BEVERAGE WHOLESALERS	06/11/2021	Regular	0.00	30,225.13	119090
0707	BISBEE PLUMBING AND HEATING INC	06/11/2021	Regular	0.00	171.10	119092
0715	BLADHOLM CONSTRUCTION INC	06/11/2021	Regular	0.00	111,749.00	119093
0726	BORCHS SPORTING GOODS	06/11/2021	EFT	0.00	1,104.00	6910
6231	BOX, KYLE	06/11/2021	EFT	0.00	30.00	6911
4457	BREAKTHRU BEVERAGE	06/11/2021	Regular	0.00	6,547.26	119094
5696	BROTHERS FIRE PROTECTION	06/11/2021	EFT	0.00	850.00	6912
3568	BRUNSVOLD, QUENTIN	06/11/2021	EFT	0.00	30.00	6913
0378	BUYSSE, JASON	06/11/2021	EFT	0.00	30.00	6914
6787	CALDWELL, AMANDA	06/11/2021	Regular	0.00	50.00	119095
0380	CALLENS, DAVID	06/11/2021	EFT	0.00	30.00	6915
0815	CATTOOR OIL COMPANY INC	06/11/2021	EFT	0.00	5.52	6916
0818	CAUWELS, ROGER	06/11/2021	EFT	0.00	30.00	6917
0860	CMI, INC	06/11/2021	EFT	0.00	115.93	6918
5736	COEQUYT PLUMBING AND HEATING	06/11/2021	Regular	0.00	875.00	119096
0875	COMPUTER MAN INC	06/11/2021	EFT	0.00	2,265.75	6919
6788	CORE DISTINCTION GROUP LLC	06/11/2021	Regular	0.00	4,000.00	119097
0384	COUDRON, DEAN	06/11/2021	EFT	0.00	30.00	6920
3819	DACOTAH PAPER CO	06/11/2021	Regular	0.00	388.62	119098
6204	DAVEY TREE EXPERT COMPANY	06/11/2021	Regular	0.00	2,555.00	119099
6537	DEHN, JESSIE	06/11/2021	EFT	0.00	70.00	6921
6472	DEUTZ, LAUREN	06/11/2021	EFT	0.00	80.00	6922
1719	DEVOS, MIKE	06/11/2021	Regular	0.00	2,412.00	119100
5731	DOLL DISTRIBUTING	06/11/2021	EFT	0.00	19,712.55	6923
1020	DUININCK BROS., INC.	06/11/2021	EFT	0.00	59,622.82	6924
1037	ECOWATER SYSTEMS	06/11/2021	EFT	0.00	23.25	6925
4706	ESS BROTHERS & SONS, INC	06/11/2021	EFT	0.00	1,365.52	6926
1090	FASTENAL COMPANY	06/11/2021	EFT	0.00	428.45	6927
4805	FURTHER	06/11/2021	Bank Draft	0.00	9,482.33	DFT0000903
4805	FURTHER	06/11/2021	Bank Draft	0.00	7,625.42	DFT0000908
1158	GALLS INC	06/11/2021	EFT	0.00	109.65	6928
1193	GOPHER	06/11/2021	Regular	0.00	209.43	119101
1201	GRAINGER INC	06/11/2021	EFT	0.00	112.27	6929
6789	GREEN, DENNIS	06/11/2021	Regular	0.00	25.00	119102
1243	HARDWARE HANK	06/11/2021	EFT	0.00	54.99	6930
1256	HAWKINS INC	06/11/2021	Regular	0.00	5,799.70	119103
1271	HENLE PRINTING COMPANY	06/11/2021	EFT	0.00	2,301.85	6931
5515	HOFFMANN, RYAN	06/11/2021	EFT	0.00	30.00	6932
5900	HONETSCHLAGER, ERIC	06/11/2021	Regular	0.00	20.00	119104

Council Check Report

Date Range: 06/11/2021 - 06/14/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1325	ICMA RETIREMENT TRUST #300877	06/11/2021	Regular	0.00	50.00	119105
1358	INTERNAL REVENUE SERVICE	06/11/2021	Bank Draft	0.00	28,030.58	DFT0000909
1358	INTERNAL REVENUE SERVICE	06/11/2021	Bank Draft	0.00	25,039.19	DFT0000910
1358	INTERNAL REVENUE SERVICE	06/11/2021	Bank Draft	0.00	8,405.30	DFT0000911
1399	JOHNSON BROTHERS LIQUOR COMPANY	06/11/2021	Regular	0.00	9,244.66	119106
1417	KENNEDY & GRAVEN, CHARTERED	06/11/2021	EFT	0.00	336.00	6933
0450	KOPITSKI, JASON	06/11/2021	EFT	0.00	30.00	6934
5377	KRUK, CHRISTOPHER	06/11/2021	EFT	0.00	30.00	6935
4140	KRUSE FORD-LINCOLN-MERCURY, INC	06/11/2021	Regular	0.00	67.28	119109
5138	L & A SYSTEMS, LLC	06/11/2021	EFT	0.00	5,440.21	6936
3653	LANGUAGE LINE SERVICES	06/11/2021	EFT	0.00	255.50	6937
1483	LEAGUE OF MINNESOTA CITIES INS TRUST	06/11/2021	Regular	0.00	60,616.43	119111
1481	LEAGUE OF MINNESOTA CITIES	06/11/2021	Regular	0.00	520.00	119110
6183	LEE, JERRED	06/11/2021	EFT	0.00	30.00	6938
1507	LOCHER BROTHERS INC	06/11/2021	EFT	0.00	3,413.75	6939
1508	LOCKWOOD MOTORS INC.	06/11/2021	Regular	0.00	612.58	119116
6323	LUTHER, ERIC	06/11/2021	EFT	0.00	30.00	6940
1531	LYON COUNTY AUDITOR-TREASURER	06/11/2021	EFT	0.00	3,084.92	6941
1545	LYON COUNTY HIGHWAY DEPARTMENT	06/11/2021	EFT	0.00	7,974.75	6942
1552	LYON COUNTY RECORDER	06/11/2021	EFT	0.00	60.00	6943
1565	MACQUEEN EQUIPMENT INC.	06/11/2021	EFT	0.00	2,497.38	6944
1575	MAILBOXES & PARCEL DEPOT	06/11/2021	EFT	0.00	24.97	6945
0460	MARSHALL JAMES	06/11/2021	EFT	0.00	80.00	6946
1632	MARSHALL MINI-STORAGE, LLP	06/11/2021	EFT	0.00	72.00	6947
1633	MARSHALL MUNICIPAL UTILITIES	06/11/2021	EFT	0.00	80,986.66	6948
3545	MARSHALL RADIO	06/11/2021	EFT	0.00	825.00	6951
1649	MARSHALL TRUCK SALVAGE INC.	06/11/2021	Regular	0.00	17.28	119117
5924	MAXWELL FOOD EQUIPMENT	06/11/2021	Regular	0.00	34.75	119118
1683	MCFOA	06/11/2021	Regular	0.00	45.00	119119
6025	MELLENTIN, CODY	06/11/2021	EFT	0.00	30.00	6952
4980	MENARDS INC	06/11/2021	Regular	0.00	240.98	119120
3971	MEULEBROECK, ANDY	06/11/2021	EFT	0.00	30.00	6953
3669	MINNESOTA STATE RETIREMENT SYSTEM	06/11/2021	Bank Draft	0.00	7,665.78	DFT0000906
1757	MN CHILD SUPPORT PAYMENT CENTER	06/11/2021	Bank Draft	0.00	356.25	DFT0000901
1757	MN CHILD SUPPORT PAYMENT CENTER	06/11/2021	Bank Draft	0.00	287.49	DFT0000902
1818	MN REVENUE	06/11/2021	Bank Draft	0.00	11,604.34	DFT0000912
4704	MN SHERIFF'S ASSOCIATION	06/11/2021	Regular	0.00	150.00	119121
1787	MN STATE BOARD OF ASSESSORS	06/11/2021	Regular	0.00	85.00	119122
1840	MN WEST COMMUNITY TECHNICAL COLL	06/11/2021	EFT	0.00	450.00	6954
1887	MTI DISTRIBUTING INC	06/11/2021	EFT	0.00	116.19	6955
2512	NATIONWIDE RETIREMENT	06/11/2021	Bank Draft	0.00	575.00	DFT0000896
2513	NATIONWIDE RETIREMENT-FIRE	06/11/2021	Bank Draft	0.00	1,462.79	DFT0000897
1938	NEWMAN SIGNS	06/11/2021	EFT	0.00	1,986.54	6956
6522	NINETY17 LLC	06/11/2021	Regular	0.00	9,000.00	119123
1945	NORMS GTC	06/11/2021	Regular	0.00	31.77	119124
5891	ONE OFFICE SOLUTION	06/11/2021	EFT	0.00	27,595.93	6957
3809	O'REILLY AUTOMOTIVE STORES, INC	06/11/2021	EFT	0.00	68.97	6958
5117	PARSONS, DAVE	06/11/2021	EFT	0.00	280.24	6959
2026	PEPSI COLA BOTTLING OF PIPESTONE MN INC	06/11/2021	EFT	0.00	71.10	6960
2028	PERA OF MINNESOTA REG	06/11/2021	Bank Draft	0.00	52,747.22	DFT0000904
4007	PETE'S ELECTRIC MOTOR REPAIR	06/11/2021	Regular	0.00	251.01	119125
2036	PHILLIPS WINE AND SPIRITS INC	06/11/2021	Regular	0.00	8,904.05	119126
0477	PRZYBILLA, SCOTT	06/11/2021	EFT	0.00	30.00	6961
6166	PULVER MOTOR SVC, LLC	06/11/2021	EFT	0.00	75.00	6962
2096	QUARNSTROM & DOERING, PA	06/11/2021	EFT	0.00	300.00	6963
4021	RAILROAD MGT CO III,LLC	06/11/2021	Regular	0.00	284.85	119128
4826	RIEKE, BENJAMIN	06/11/2021	EFT	0.00	30.00	6964
0481	ROKEH, JASON	06/11/2021	Regular	0.00	30.00	119129
6106	RUNHOLT, CAROLYN	06/11/2021	EFT	0.00	266.24	6965
2201	RUNNINGS SUPPLY INC	06/11/2021	EFT	0.00	83.97	6966
5556	SANDGREN, KAYLYNN	06/11/2021	EFT	0.00	30.00	6967

Council Check Report

Date Range: 06/11/2021 - 06/14/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
4855	SOUTHERN GLAZER'S OF MN	06/11/2021	EFT	0.00	8,949.30	6968
2318	SOUTHWEST SANITATION INC.	06/11/2021	EFT	0.00	2,532.38	6969
0491	ST AUBIN, GREGORY	06/11/2021	EFT	0.00	30.00	6970
3808	STELTER, GEOFFREY	06/11/2021	Regular	0.00	30.00	119130
4134	STENSRUD, PRESTON	06/11/2021	EFT	0.00	30.00	6971
5491	STORM, ANNETTE	06/11/2021	EFT	0.00	80.00	6972
0495	SWANSON, GREGG	06/11/2021	Regular	0.00	30.00	119131
6277	TALKING WATERS BREWING CO, LLC	06/11/2021	EFT	0.00	1,175.00	6973
4338	THERMAL PROCESSING SYSTEMS, INC	06/11/2021	Regular	0.00	701.06	119132
2423	TIERNEY BROTHERS INC	06/11/2021	EFT	0.00	264,559.29	6974
6786	TRUCK CENTER COMPANIES EAST LLC	06/11/2021	EFT	0.00	8.00	6975
6156	TRUE BRANDS	06/11/2021	EFT	0.00	285.50	6976
6790	TRUE LIGHT CHRISTION SCHOOL	06/11/2021	Regular	0.00	25.00	119133
3342	TRUEDSON, SCOTT	06/11/2021	EFT	0.00	30.00	6977
6510	TX CHILD SUPPORT, SDU	06/11/2021	Regular	0.00	73.97	119134
6126	UNITED COMMUNITY ACTION PARTNERSHIP	06/11/2021	EFT	0.00	80,000.00	6978
2499	US BANK	06/11/2021	Regular	0.00	1,700.00	119135
3443	VALIC DEFERRED COMP	06/11/2021	Bank Draft	0.00	1,172.00	DFT0000898
3443	VALIC DEFERRED COMP	06/11/2021	Bank Draft	0.00	137.96	DFT0000899
3443	VALIC DEFERRED COMP	06/11/2021	Bank Draft	0.00	1,650.00	DFT0000900
6092	VANDERMILLEN, SCOTT	06/11/2021	EFT	0.00	80.00	6979
0512	VANLEEUEWE, SARA J.	06/11/2021	EFT	0.00	70.00	6980
0513	VANMOER, ROBERT	06/11/2021	EFT	0.00	30.00	6981
5733	VAST BROADBAND	06/11/2021	Regular	0.00	868.21	119136
6113	VERSA-VEND VENDING INC	06/11/2021	EFT	0.00	1,141.56	6982
2538	VIKING COCA COLA BOTTLING COMPANY	06/11/2021	EFT	0.00	2,052.65	6983
2545	VOLUNTEER FIREFIGHTERS BENEFIT ASSOC	06/11/2021	Regular	0.00	42.00	119137
6085	VOYA - INVESTORS CHOICE	06/11/2021	Bank Draft	0.00	1,828.24	DFT0000907
4118	WALMART BUSINESS	06/11/2021	Regular	0.00	1,325.54	119138
0518	WENKER, JEFFREY	06/11/2021	Regular	0.00	30.00	119143
2605	WINE MERCHANTS	06/11/2021	Regular	0.00	2,227.59	119144
2632	ZIEGLER INC	06/11/2021	EFT	0.00	171.62	6984

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	125	51	0.00	272,684.60
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	16	16	0.00	158,069.89
EFT's	113	80	0.00	593,143.63
	254	147	0.00	1,023,898.12

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	125	51	0.00	272,684.60
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	16	16	0.00	158,069.89
EFT's	113	80	0.00	593,143.63
	254	147	0.00	1,023,898.12

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH FUND	6/2021	1,023,898.12
			1,023,898.12



Marshall, MN

Council Check Report

By Vendor Name

Date Range: 06/18/2021 - 06/22/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-REG AP						
4549	A & B BUSINESS, INC	06/21/2021	EFT	0.00	1,989.89	6995
6734	ABM EQUIPMENT & SUPPLY, LLC	06/18/2021	Regular	0.00	577.57	119163
5813	ACE HOME & HARDWARE	06/18/2021	Regular	0.00	57.93	119164
0578	AMAZON CAPITAL SERVICES	06/21/2021	EFT	0.00	232.11	6996
3761	AMERICAN BOTTLING CO.	06/18/2021	Regular	0.00	92.16	119165
0658	AP DESIGN	06/21/2021	EFT	0.00	18.00	6997
6721	AQUARIUS WATER CONDITIONING	06/18/2021	Regular	0.00	16.50	119166
0630	ARCTIC GLACIER	06/18/2021	Regular	0.00	409.60	119167
5447	ARTISAN BEER COMPANY	06/18/2021	Regular	0.00	600.10	119168
0656	AVERA MARSHALL REGIONAL MED CTR	06/18/2021	Regular	0.00	215.00	119169
0689	BEND RITE FABRICATION INC	06/18/2021	Regular	0.00	1,745.21	119170
0699	BEVERAGE WHOLESALERS	06/18/2021	Regular	0.00	41,221.75	119171
0724	BOLTON & MENK INC	06/21/2021	EFT	0.00	3,302.00	6998
4457	BREAKTHRU BEVERAGE	06/18/2021	Regular	0.00	1,532.16	119173
0763	BSN SPORTS	06/18/2021	Regular	0.00	196.74	119177
0728	BUFFALO RIDGE CONCRETE,INC	06/21/2021	EFT	0.00	1,016.99	6999
5156	C & R SUPPLY	06/18/2021	Regular	0.00	81.46	119178
0815	CATTOOR OIL COMPANY INC	06/21/2021	EFT	0.00	3,470.50	7000
0836	CHARTER COMMUNICATIONS	06/21/2021	EFT	0.00	114.47	7001
6692	CHRISTENSEN BROADCASTING LLC	06/21/2021	EFT	0.00	390.00	7002
5545	CROW RIVER WINERY	06/18/2021	Regular	0.00	462.00	119179
0934	D & G EXCAVATING INC	06/21/2021	EFT	0.00	90.00	7003
3819	DACOTAH PAPER CO	06/18/2021	Regular	0.00	358.18	119180
5731	DOLL DISTRIBUTING	06/21/2021	EFT	0.00	16,305.15	7004
1020	DUININCK BROS., INC.	06/21/2021	EFT	0.00	462.77	7005
5511	DVL FIRE AND SAFETY	06/18/2021	Regular	0.00	2,913.25	119181
1090	FASTENAL COMPANY	06/21/2021	EFT	0.00	405.34	7006
1158	GALLS INC	06/21/2021	EFT	0.00	1,037.14	7007
1201	GRAINGER INC	06/21/2021	EFT	0.00	47.80	7008
1215	GREENWOOD NURSERY	06/18/2021	Regular	0.00	17,745.94	119182
3760	GROWMARK INC.	06/21/2021	EFT	0.00	470.25	7009
1243	HARDWARE HANK	06/21/2021	EFT	0.00	26.47	7010
1256	HAWKINS INC	06/18/2021	Regular	0.00	5,797.07	119183
1271	HENLE PRINTING COMPANY	06/21/2021	EFT	0.00	104.92	7011
6136	JOE H TANNER BASEBALL PRODUCTS LLC	06/18/2021	Regular	0.00	290.00	119184
1399	JOHNSON BROTHERS LIQUOR COMPANY	06/18/2021	Regular	0.00	11,570.57	119185
1417	KENNEDY & GRAVEN, CHARTERED	06/21/2021	EFT	0.00	17,000.00	7012
0450	KOPITSKI, JASON	06/21/2021	EFT	0.00	335.04	7013
5036	KUECHLE UNDERGROUND, INC	06/18/2021	Regular	0.00	351,058.91	119187
6792	LANDRUM AND BROWN, INC	06/18/2021	Regular	0.00	6,500.00	119188
1553	LYON COUNTY SHERIFF'S DEPT.	06/18/2021	Regular	0.00	5.00	119189
1555	LYON LINCOLN ELECTRIC COOPERATIVE INC	06/18/2021	Regular	0.00	38.72	119190
1565	MACQUEEN EQUIPMENT INC.	06/21/2021	EFT	0.00	887.58	7014
1604	MARSHALL AREA CHAMBER OF COMMERCE	06/21/2021	EFT	0.00	100.00	7015
1606	MARSHALL AREA FINE ARTS COUNCIL	06/18/2021	Regular	0.00	25.00	119191
1611	MARSHALL BASEBALL ASSOCIATION	06/18/2021	Regular	0.00	700.00	119192
1616	MARSHALL CONVENTION & VISITORS BUREAU	06/21/2021	EFT	0.00	10,502.53	7016
1633	MARSHALL MUNICIPAL UTILITIES	06/21/2021	EFT	0.00	9,742.00	7017
1635	MARSHALL NORTHWEST PIPE FITTINGS INC	06/21/2021	EFT	0.00	395.56	7018
3545	MARSHALL RADIO	06/21/2021	EFT	0.00	825.00	7019
1649	MARSHALL TRUCK SALVAGE INC.	06/18/2021	Regular	0.00	6.00	119193
6586	MCDYER TOOLS	06/18/2021	Regular	0.00	25.95	119194
4980	MENARDS INC	06/18/2021	Regular	0.00	517.96	119195
1690	MOBILE HEALTH SERVICES LLC	06/21/2021	EFT	0.00	10,425.00	7020

Council Check Report

Date Range: 06/18/2021 - 06/22/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1864	MONTES ELECTRIC INC	06/18/2021	Regular	0.00	140.00	119196
1945	NORMS GTC	06/18/2021	Regular	0.00	678.04	119197
1961	NORTHERN SAFETY COMPANY INC	06/21/2021	EFT	0.00	136.00	7021
6463	OFFICE OF MNIT SERVICES	06/18/2021	Regular	0.00	640.87	119199
5891	ONE OFFICE SOLUTION	06/21/2021	EFT	0.00	373.81	7022
5205	PAINTED PRAIRIE VINEYARD	06/21/2021	EFT	0.00	288.00	7023
2019	PAUSTIS WINE COMPANY	06/18/2021	Regular	0.00	3,789.92	119200
6793	PETERSON, GAVIN	06/18/2021	Regular	0.00	101.99	119201
2036	PHILLIPS WINE AND SPIRITS INC	06/18/2021	Regular	0.00	8,641.40	119202
6267	RATWIK, ROSZAK & MALONEY, PA	06/21/2021	EFT	0.00	240.50	7024
3206	REINHART FOODS	06/18/2021	Regular	0.00	230.76	119204
5940	RINK SYSTEMS	06/21/2021	EFT	0.00	106.86	7025
5867	ROUND LAKE VINEYARDS & WINERY	06/21/2021	EFT	0.00	702.00	7026
2201	RUNNINGS SUPPLY INC	06/21/2021	EFT	0.00	253.09	7027
2244	SCHWANS SALES ENTERPRISES	06/18/2021	Regular	0.00	482.44	119205
2248	SCOTT'S TREE SERVICE	06/21/2021	EFT	0.00	1,875.00	7028
6794	SECURE ENTERPRISE ASSET MANAGEMENT INC	06/18/2021	Regular	0.00	153.00	119206
5995	SHADES OF THE PAST OF MARSHALL INC	06/18/2021	Regular	0.00	900.00	119207
4855	SOUTHERN GLAZER'S OF MN	06/21/2021	EFT	0.00	21,710.68	7029
4522	ST LOUIS MRO INC.	06/18/2021	Regular	0.00	73.50	119208
6786	TRUCK CENTER COMPANIES EAST LLC	06/21/2021	EFT	0.00	16.00	7030
5106	ULINE	06/21/2021	EFT	0.00	2,905.99	7031
5733	VAST BROADBAND	06/18/2021	Regular	0.00	1,056.08	119209
4489	VERIZON WIRELESS	06/21/2021	EFT	0.00	35.01	7032
6113	VERSA-VEND VENDING INC	06/21/2021	EFT	0.00	846.00	7033
6795	VIERSTRAETE, JONAH	06/18/2021	Regular	0.00	84.99	119211
2538	VIKING COCA COLA BOTTLING COMPANY	06/21/2021	EFT	0.00	1,038.20	7034
2632	ZIEGLER INC	06/21/2021	EFT	0.00	189.06	7035

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	100	41	0.00	461,733.72
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	79	41	0.00	110,412.71
	179	82	0.00	572,146.43

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	100	41	0.00	461,733.72
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	79	41	0.00	110,412.71
	179	82	0.00	572,146.43

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH FUND	6/2021	572,146.43
			572,146.43

CITY OF MARSHALL, MINNESOTA
 PRIOR AND CURRENT YEARS CONSTRUCTION CONTRACTS
 6/22/2021

PROJECT #:	Coding	DATE	CONTRACTOR:	ORIGINAL CONTRACT AMOUNT:	CHANGE ORDERS	CURRENT CONTRACT AMOUNT	2019 Prior Payments	2020 Prior Payments	2021 Prior Payments	PYMNTS THIS MEETING:	RETAINAGE	BALANCE:	PERCENT COMPLETE
602-49500-55120		5/28/2019	WWTF Improvement Project	Magney Construction, Inc.		14,074,300.00	4,099,265.87	6,918,924.06	1,582,660.16		663,202.64	810,247.27	94.24%
630-49600-55130		9/24/2019	COE Flood Control 2019 Betterments	U.S. Army Corps of Engineers		190,000.00	150,483.00					39,517.00	79.20%
494-43300-55120		11/12/2019	City Hall Renovation	Brennan Companies	695,744.00	5,030,200.00		3,039,722.04	2,376,629.53		286,297.20	23,295.23	99.59%
476-43300-55170		4/14/2020	S 4th St Reconstruction	R & G Construction	2,583,754.90	10,885.14	2,594,640.04	2,528,408.74	4,950.00		25,589.48	35,691.82	98.62%
476-43300-55170		5/26/2020	S 1st St Reconstruction	Duininck, Inc	617,136.55	(7,516.25)	609,620.30	562,896.42		52,398.06	6,215.10	(11,889.28)	101.95%
630-49600-55170		6/23/2020	Legion Field Strom Water Improvements-Phase 1	Towme & Country Excavating LLC	277,943.00	(2,967.25)	274,975.75	257,658.64			2,602.61	14,714.50	94.65%
630-49600-55170		9/8/2020	MERIT Center Outfall Project	Towme & Country Excavating LLC	251,297.00		251,297.00		239,243.40		2,416.60	9,637.00	96.17%
479-43300-55170		2/9/2021	N 1st St/W Redwood St/W Marshall St Reconstruction	D & G Excavating Inc.	1,051,247.90	6,200.00	1,057,447.90		286,582.17		15,083.27	755,782.46	28.53%
495-43300-55170		2/23/2021	2021 Bituminous Overlay	Duininck, Inc	580,564.28		580,564.28		272,859.72		14,361.04	293,343.52	49.47%
479-43300-55170		2/23/2021	James Ave/Camden Dr Reconstruction	Kkuechle Underground	849,244.50		849,244.50			351,058.91	18,476.79	479,708.80	43.51%
479-42400-55120		2/23/2021	Fire Station Roofing	Gag Sheet Metal, Inc.	103,800.00	1,200.00	105,000.00		105,000.00		-	-	100.00%
101-43300-53425		3/9/2021	2021 Chip Sealing on Various City Streets	Asphalt Preservation Company Inc.	122,134.12		122,134.12					122,134.12	0.00%
479-45200-55120		3/9/2021	Restroom Facility and Picnic Pavilion - Patriot Park	Bladholm Construction	188,886.00		188,886.00	41,049.00	111,749.00		8,042.00	28,046.00	85.15%
630-49600-55170		4/13/2021	Storm Structure Outfall Improvements	R & G Construction	49,358.10		49,358.10	48,307.94			487.96	562.20	98.86%
479-43300-55170		4/13/2021	State Aid Overlay	Duininck, Inc	1,924,600.45		1,924,600.45					1,924,600.45	0.00%
602-49500-55170		5/11/2021	T.H. 23/Independence Park Sewer Realignment	D & G Excavating Inc.	189,448.50		189,448.50					189,448.50	0.00%
						<u>28,269,165.45</u>	<u>700,950.69</u>	<u>28,970,116.14</u>	<u>4,249,748.87</u>	<u>13,490,265.10</u>	<u>515,205.97</u>	<u>1,042,774.69</u>	<u>4,714,839.59</u>

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, June 22, 2021
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Consider approval of Resolution Number 21-047 Approving the Issuance of Public Utility Revenue Refunding Bonds, Series 2021C and Taxable Public Utility Revenue Refunding Bonds, Series 2021D, and Authorizing Certain Other Actions to be Taken by the Marshall Municipal Utilities (MMU) Commission with Respect to the Issuance of the Series 2021C Bonds and the Series 2021D Bonds.
Background Information:	<p>Pursuant to Section 13.04, subdivision 8 of the Charter, the MMU Commission may authorize the issuance and Sale of Bonds, subject to applicable laws of the State of Minnesota and subject to approval by the Council of the City. At the June 15, 2021 MMU Commission meeting, the Commission approved Resolution 191, Authorizing the Issuance and Sale of Public Utility Revenue Refunding Bonds, Series 2021C, in the Proposed Aggregate Principal Amount of \$3,420,000, and Taxable Public Utility Revenue Refunding Bonds, Series 2021D in the Proposed Aggregate Principal Amount of \$2,715,000, of the City of Marshall, Minnesota.</p> <p>Here is a summarization of the two issues:</p> <p>\$3,420,000 Public Utility Revenue Refunding Bonds, Series 2021C – The issuance of the Series 2021C Bonds is being conducted as a current refunding in which the proceeds will be used within ninety (90) days of settlement to redeem the callable maturities of the Series 2009A Bonds and Series 2010C Bonds. The Commission will use the proceeds of the 2021C Bonds to redeem the outstanding principal and accrued interest of the 2009A and 2010C bonds.</p> <p>\$2,715,000 Taxable Public Utility Revenue Refunding Bonds, Series 2021D – the issuance of the Series 2021D Bonds is being conducted as an advance refunding and is therefore, issued as a taxable obligation. On the settlement date of August 18, 2021, the Commission will deposit the proceeds, along with excess debt service reserve funds estimated to be \$744,885. These investments are structured to pay the interest due on January 1, 2022 on the Series 2013B bonds and on the call date of July 1, 2022, the funds deposited in the escrow account, plus the interest earned by the securities will be used to redeem the callable maturities of the Series 2013B bonds. A verification agent will be retained to verify the sufficiency of the deposited proceeds and performance of purchase securities in the escrow account, confirming cash flow requirements are satisfied.</p> <p>Attached to this Agenda Item Report are two separate documents: 1) A Pre-sale Summary of Issuance of Bonds from Baker Tilly Municipal Advisors, LLC, MMU’s financial consultant, and 2) Resolution Number 21-047, prepared by Kennedy & Graven, Chartered, MMU’s Bond Counsel.</p>

Fiscal Impact:	There is no Fiscal Impact to the City of Marshall. With the approval of the refunding of MMU's bond series, MMU rate payers are projected to save \$134,000 on the 2009A and 2010C Bond Series current refunding's and \$171,000 on the 2013B advanced taxable refunding, for a combined projected cost savings of \$305,000. This will help with inflationary pressures on our future electric and water rates.
Alternative/ Variations:	None Recommended
Recommendations:	To approve Resolution Number 21-047 Approving the Issuance of Public Utility Revenue Refunding Bonds, Series 2021C and Taxable Public Utility Revenue Refunding Bonds, Series 2021D, and Authorizing Certain Other Actions to be Taken by the Marshall Municipal Utilities (MMU) Commission with Respect to the Issuance of the Series 2021C Bonds and the Series 2021D Bonds.

City of Marshall, Minnesota Pre-Sale Summary for Issuance of Bonds

\$3,420,000 Public Utility Revenue Refunding Bonds, Series 2021C
\$2,715,000 Taxable Public Utility Revenue Refunding Bonds, Series 2021D

The City Council and the Marshall Municipal Utilities Commission (the "Commission") has under consideration the issuance of two series of bonds to refund three outstanding bond issues of the City to achieve interest cost savings. This document provides information relative to the proposed issuance.

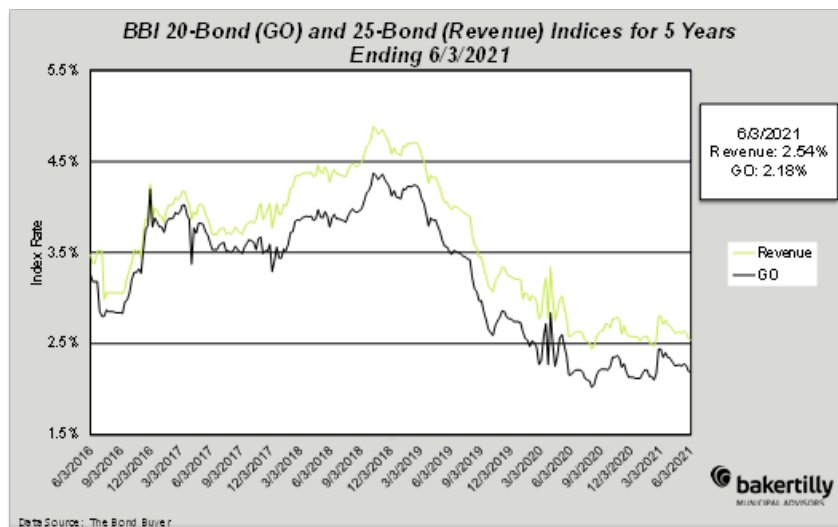
The City of Marshall, Minnesota (the "City") will issue the Bonds and authorize the Commission to award their sale. Marshall Municipal Utilities (the "Utility") operates and manages the municipal water, light, power and electric operations of the City.

KEY EVENTS: The following summary schedule includes the timing of key events that will occur relative to the issuance of the Bonds:

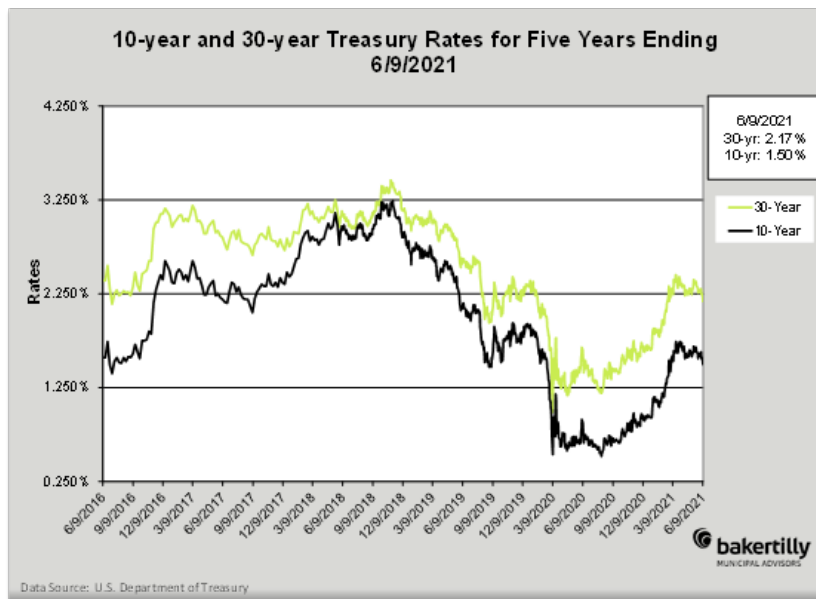
June 15, 2021	Commission sets sale date and terms
June 22, 2021	City Council approves the sale of the Bonds by the Utility
Week of July 5, 2021	Rating conference is conducted
July 20, 2021, at 10:00 a.m.	Competitive proposals are received
July 20, 2021, at 4:30 p.m.	Commission considers award of the Bonds
August 18, 2021	Proceeds are received
September 22, 2021	Redemption of the 2009A and 2010C Bonds

RATING: An application will be made to S&P Global Ratings (S&P) for a rating on the Bonds. The City's public utility revenue debt is currently rated 'A' by S&P.

THE MARKET: Performance of the tax-exempt market is often measured by the Bond Buyer's Index ("BBI") which measures the yield of high-grade municipal bonds in the 20th year for general obligation bonds rated Aa2 by Moody's or AA by S&P (the BBI 20-Bond GO Index) and the 30th year for revenue bonds rated A1 by Moody's or A+ by S&P (the BBI 25-Bond Revenue Index). The following chart illustrates these two indices over the past five years:



Interest rates for the taxable municipal market are quoted as a spread to U.S. Treasury Securities. To give you an indication of the relative position of that market, the chart below tracks the yield of the 10-year and 30-year U.S. Treasury over the last five years:



Plan of Financing Related to: \$3,420,000 Public Utility Revenue Refunding Bonds, Series 2021C (the "Series 2021C Bonds")

\$2,715,000 Taxable Public Utility Revenue Refunding Bonds, Series 2021D (the "Series 2021D Bonds")

Together the Series 2021C Bonds and Series 2021D Bonds are referred to as the "Bonds"

PURPOSE: The purpose for the issuance of the Bonds is to reduce future interest costs.

Proceeds of the Bonds, together with prior issue debt service reserve funds and other funds of the Utility, will be used to finance the following:

Series 2021C Bonds

- i) the current refunding of the City's \$6,925,000 Public Utility Revenue Bonds, Series 2009A, dated April 28, 2009 (the "Series 2009A Bonds")
- ii) the current refunding of the City's \$6,635,000 Taxable Public Utility Revenue Bonds, Series 2010C (Build America Bonds – Direct Pay), dated November 18, 2010 (the "Series 2010C Bonds"); and
- iii) the costs of issuance

Series 2021D Bonds

- (i) the advance refunding of the City's \$6,355,000 Public Utility Revenue Bonds, Series 2013B, dated December 1, 2013 (the "Series 2013B Bonds"); and
- (ii) the costs of issuance

CONCURRENT FINANCING:

Concurrent with the issuance of the Bonds, the Utility will be redeeming the City's Public Utility Revenue Bonds, Series 2011C, dated November 10, 2011 (the "Series 2011C Bonds"). See further discussion under "Authority – Compliance with the 1975 Resolution"

PRIOR BONDS:

The Series 2009A Bonds, Series 2010C Bonds and Series 2013B Bonds are collectively referred to as the Prior Bonds.

The Prior Bonds were originally issued for the following purposes:

Series 2009A Bonds - proceeds were used to finance various improvements to the City's electric and water utility systems, to current refund the City's 1999A Bonds, and fund the associated debt service reserve fund requirement.

Series 2010C Bonds – proceeds were used to finance various improvements to the City's electric and water utility systems and to fund the associated debt service reserve fund requirement.

The Series 2010C Bonds were originally issued as "Build America Bonds" or "BABs" as part of the American Recovery and Reinvestment Act (ARRA) of 2009. Under the ARRA, BABs were issued with a 35% direct payment tax credit. For the past five years there has been a reduction in the tax credit as part of a presidential sequestration order in 2013. For federal fiscal year 2021, that reduction amount is equal to 5.7%. As a result of the refunding the Series 2010C Bonds, the City will no longer receive the BAB credit. The savings estimates shown on the attached schedules in Appendix A are net of the direct payment federal credit on the Series 2010C Bonds.

Series 2013B Bonds – proceeds of the Series 2013B Bonds were used to finance (i) various improvements to the water utility systems including acquisition installation, and construction of and upgrades to the water source, transmission and distribution systems of the Water Utility and (ii) fund the associated debt service reserve fund requirement.

SECURITY AND SOURCE OF PAYMENT:

The Bonds are special obligations of the City payable solely from net revenues of the municipal electric and water systems of the Utility.

The Bonds are being issued on a parity of lien with the following three outstanding public utility revenue obligations of the City (the "Outstanding Parity Bonds"):

- \$5,500,000 Public Utility Revenue Bonds, Series 2012B
- \$4,025,000 Public Utility Revenue Bonds, Series 2014A
- \$7,310,000 Public Utility Revenue Refunding Bonds, Series 2016A

The Outstanding Parity Bonds, the Series 2021C Bonds and the Series 2021D Bonds are equally secured by the pledge of the Net Revenues of the Utility. Those revenues are already sufficient to make debt service payments on the Bonds and the Outstanding Parity Bonds. Upon completion of this transaction, the obligations for which revenue is pledged to repay will be reduced.

Series 2021C Bonds – the issuance of the Series 2021C Bonds is being conducted as a current refunding in which the proceeds will be used within ninety (90) days of settlement to redeem the callable maturities of the Series 2009A Bonds and Series 2010C Bonds.

On September 22, 2021 (the call date of the Series 2009A and 2010C Bonds), the Commission will use proceeds of the Series 2021C Bonds to redeem the outstanding principal and accrued interest of \$ 1,247,333 for the Series 2009A Bonds and \$2,103,256 for the Series 2010C Bonds. The Commission will begin making debt service payments on the Series 2021C Bonds beginning with the January 1, 2022 interest payment.

Series 2021D Bonds – the issuance of the Series 2021D Bonds is being conducted as an advance refunding and is therefore, issued as a taxable obligation. On the settlement date of August 18, 2021, the Commission will deposit the proceeds along with excess debt service reserve funds estimated to be \$309,934 and Commission contribution of \$434,951. These investments are structured to pay the interest due January 1, 2022 on the Series 2013B Bonds and on the call date of July 1, 2022, the funds deposited in the escrow account plus the interest earned by the securities will be used to redeem the callable maturities of the Series 2013B Bonds. A verification agent will be retained to verify the sufficiency of the deposited proceeds and performance of purchase securities in the escrow account, confirming cash flow requirements are satisfied.

AUTHORITY:

Statutory Authority: The Bonds are being issued pursuant to Minnesota Statutes, Chapters 475, 453, 444 and the City Charter. Additionally, on June 22, the City Council will consider a resolution authorizing the Commission to adopt a resolution awarding the sale of the Bonds.

Compliance with the 1975 Resolution: On October 27, 1975, the Commission adopted a resolution authorizing the issuance of bonds (the “1975 Resolutions”). Any subsequent bond issue payable from the net revenues of the System, including the Bonds, must comply with the 1975 Resolution which established certain covenants and agreements that include, but are not limited to the following:

- *Establishment of Funds and Accounts* – the 1975 Resolution established certain funds and accounts including a debt service reserve account. The Reserve Requirement was adjusted upon the retirement of the Series 2006A Bonds, the Series 2007A Bonds and the Series 2007B Bonds with the adjusted reserve requirement equal to the lesser of: (i) the maximum annual debt service on the Outstanding Parity Bonds and the Bonds in any future calendar year, (ii) 125% of the average annual debt service on the outstanding Parity Bonds and the Bonds in any future calendar year and (iii) 10% of the principal amount of all outstanding Bonds.

The projected debt service reserve requirement is estimated to be \$2,120,492 which is equal to 125% of the average annual debt service on the existing Outstanding Parity Bonds and the Bonds. The debt service reserve account is currently funded at \$4,100,000, representing an excess of \$1,979,508 above the requirement. These excess funds will be used to call the 2011C Bonds in the amount of \$1,669,574, with the remaining amount of \$309,934 being applied to the 2021D Bonds.

- *Rate Covenants* – the Commission is required to annually review its budget for the electric and water systems to determine if current rates and charges are sufficient to produce annual net revenues not less than 1.35 times the maximum amount of principal and interest payment due in any future calendar year on all outstanding bonds, including the Bonds, and to raise rates if necessary, to meet

such requirements. Based on 2020 net revenues of \$8,924,340, coverage is well above the 1.35 times requirement.

- *Additional Bonds* – additional bonds can be issued on a parity with the existing Outstanding Parity Bonds if the average annual net revenues of the Utility for the last two complete fiscal years preceding the issuance of such Additional Bonds have equaled at least 135% of the average annual principal and interest due on all outstanding Parity Bonds and proposed Additional Bonds. The average annual net revenues for fiscal years ending in 2019 and 2020 is \$8,781,149 and the estimated average annual principal and interest due on the outstanding Parity Bonds and the Bonds is \$1,668,709, reflecting coverage of 5.26 times.

STRUCTURING SUMMARY:

In consultation with Utility Staff, principal repayment for the Bonds is structured to provide approximately uniform savings with terms matching the Prior Bonds. The table below provides the estimated savings resulting from these refunding transactions and are net of all costs of issuance:

Refunded Issue	2009A Bonds	2010C Bonds BABs	2013B Bonds
Refunded Maturities	July 1, 2022 - 2024	July 1, 2022 - 2025	July 1, 2022 - 2025
Refunded Principal	\$1,235,000	\$2,080,000	\$3,280,000
Type	Current/TE	Current/TE	Full Net Advance/TXB
Call Date	September 22, 2021	September 22, 2021	July 1, 2022
Structure	level savings	level savings	level savings
Projected Savings			
Net FV Benefit	\$59,767	\$75,494	\$175,336
Net PV Benefit	\$58,018	\$72,981	\$129,172
NPV/Refunded D/S	4.46%	3.25%	3.63%
Average Annual Savings	\$20,841	\$17,947	\$130,922

SCHEDULES ATTACHED:

Exhibit A provides the following schedules:

Series 2021C Bonds

- Refunding Summary
- Debt Service Comparison by refunded issue
- Debt Service for the Bonds as a whole and by purpose
- Debt Service to Maturity and to Call for the 2009A and 2010C Bonds

Series 2021D Bonds

- Refunding Summary
- Debt Service Comparison
- Debt Service
- Debt Service to Maturity and to Call
- Refunding Escrow

Also included are a Projected Coverage calculation and Debt Service Reserve Account calculation; and

Additional Bonds Test Calculation to demonstrate compliance with the requirements of the 1975 Resolution

**RISKS/SPECIAL
CONSIDERATIONS:**

The outcome of this financing will rely on the market conditions at the time of the sale. Any projections included herein are estimates based on current market conditions.

Minnesota state statutes require any advance refunding have a minimum present value interest costs savings of 3.0% of the present value of refunded debt service. Based on current interest rate estimates, the projected refunding savings on the Series 2021D Bonds exceeds the 3.0% requirement.

**SALE TERMS AND
MARKETING:**

Variability of Issue Size: A specific provision in the sale terms permits modifications to the issue size and/or maturity structure to customize the issue once the price and interest rates are set on the day of sale.

Prepayment Provisions: The Bonds will not be subject to redemption prior to their stated maturities.

Bank Qualification: The City does not expect to issue more than \$10 million in tax-exempt obligations that count against the \$10 million limit for this calendar year; therefore, the Series 2021C Bonds are designated as bank qualified.

Post Issuance Compliance

**POST ISSUANCE
COMPLIANCE:**

The issuance of the Bonds will result in post-issuance compliance responsibilities. The responsibilities are in two primary areas: (i) compliance with federal arbitrage requirements and (ii) compliance with secondary disclosure requirements.

The Series 2021D Bonds are taxable and therefore not subject to the federal arbitrage requirements.

Federal arbitrage requirements include a wide range of implications that have been considered as the Series 2021C Bonds has been structured. Post-issuance compliance responsibilities for this tax-exempt issue include both rebate and yield restriction provisions of the IRS Code. In general terms the arbitrage requirements control the earnings on unexpended bond proceeds, including investment earnings, moneys held for debt service payments (which are considered to be proceeds under the IRS regulations), and/or reserves. Under certain circumstances any "excess earnings" will need to be paid to the IRS to maintain the tax-exempt status of the Bonds. Any interest earnings on gross bond proceeds or debt service funds should not be spent until it has been determined based on actual facts that they are not "excess earnings" as defined by the IRS Code.

The arbitrage rules provide for spend-down exceptions for proceeds that are spent within either a 6-month, 18-month or, for certain construction issues, a 24-month period each in accordance with certain spending criteria. Proceeds that qualify for an exception will be exempt from rebate. These exceptions are based on actual expenditures and not based on reasonable expectations, and expenditures, including any investment proceeds will have to meet the spending criteria to qualify for the exclusion. Issuance of the Series 2021C Bonds is a current refunding in which the proceeds will be expended within 90 days of settlement; therefore, the Commission will meet the 6-month spending exception.

Regardless of whether the issue qualifies for an exemption from the rebate provisions, yield restriction provisions will apply to Bond proceeds (including interest earnings)

unspent after three years and the debt service fund throughout the term of the Series 2021C Bonds. These moneys should be monitored until the Series 2021C Bonds are retired.

Secondary disclosure requirements result from an SEC requirement that underwriters provide ongoing disclosure information to investors. To meet this requirement, any prospective underwriter will require the City and the Commission to commit to providing the information needed to comply under a continuing disclosure agreement.

Baker Tilly MA currently provides both arbitrage and continuing disclosure services to the City. Baker Tilly MA will work with City Staff to include the Bonds under the existing respective Agreement for Municipal Advisor Services.

**SUPPLEMENTAL
INFORMATION AND
BOND RECORD:**

Supplementary information will be available to staff including detailed terms and conditions of sale, comprehensive structuring schedules and information to assist in meeting post-issuance compliance responsibilities.

Upon completion of the financing, a bond record will be provided that contains pertinent documents and final debt service calculations for the transaction.

Baker Tilly Municipal Advisors, LLC is a registered municipal advisor and controlled subsidiary of Baker Tilly US, LLP, an accounting firm. Baker Tilly US, LLP trading as Baker Tilly, is a member of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities. © 2021 Baker Tilly Municipal Advisors, LLC.

EXHIBIT A

City of Marshall, Minnesota

\$3,420,000 Public Utility Revenue Refunding Bonds, Series 2021C
\$2,715,000 Taxable Public Utility Revenue Refunding Bonds, Series 2021D

Various Supporting Schedules

\$3,420,000

City of Marshall, Minnesota
Public Utility Revenue Refunding Bonds, Series 2021C
Current Refunding of Series 2010C and Series 2009A Bonds

Refunding Summary

Dated 08/18/2021 | Delivered 08/18/2021

	Current Ref 2010C	Current Ref 2009A	Issue Summary
Sources Of Funds			
Par Amount of Bonds.....	\$2,150,000.00	\$1,270,000.00	\$3,420,000.00
Total Sources.....	\$2,150,000.00	\$1,270,000.00	\$3,420,000.00
Uses Of Funds			
Deposit to Current Refunding Fund.....	2,103,256.00	1,247,332.81	3,350,588.81
Costs of Issuance.....	27,988.35	16,532.65	44,521.00
Total Underwriter's Discount (0.700%).....	15,050.00	8,890.00	23,940.00
Rounding Amount.....	3,705.65	(2,755.46)	950.19
Total Uses.....	\$2,150,000.00	\$1,270,000.00	\$3,420,000.00
Flow of Funds Detail			
Primary Purpose Fund Solution Method.....	Gross Funded	Gross Funded	Gross Funded
Total Cost of Investments.....	\$2,103,256.00	\$1,247,332.81	\$3,350,588.81
Total Draws.....	\$2,103,256.00	\$1,247,332.81	\$3,350,588.81
Issues Refunded And Call Dates			
Series 2010C Utility Rev BABs POST-SALE.....	9/22/2021		
Series 2009A - FINAL 4.21.09.....		9/22/2021	
PV Analysis Summary (Net to Net)			
Net PV Benefit / \$3,550,048.96 PV Refunded Debt Service.....	3.247%	4.455%	3.690%
Net PV Benefit / Refunding Principal.....	3.394%	4.568%	3.830%
Average Annual Cash Flow Savings.....	17,947.08	20,840.78	19,393.93
Bond Statistics			
Average Life.....	2.381 Years	1.869 Years	2.191 Years
Average Coupon.....	0.7242516%	0.6358018%	0.6962277%
Net Interest Cost (NIC).....	1.0182367%	1.0102446%	1.0157045%
Bond Yield for Arbitrage Purposes.....	1.8700961%	1.8700961%	1.8700961%
True Interest Cost (TIC).....	1.0228511%	1.0152462%	1.0204366%
All Inclusive Cost (AIC).....	1.5869818%	1.7316464%	1.6329695%

\$1,270,000

City of Marshall, Minnesota
Public Utility Revenue Refunding Bonds, Series 2021C
Current Refunding of Series 2009A

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
07/01/2022	431,625.17	431,625.17	449,812.50	18,187.33
07/01/2023	425,495.00	425,495.00	448,025.00	22,530.00
07/01/2024	427,975.00	427,975.00	449,780.00	21,805.00
Total	\$1,285,095.17	\$1,285,095.17	\$1,347,617.50	\$62,522.33

PV Analysis Summary (Net to Net)

Net FV Cashflow Savings.....	62,522.33
Gross PV Debt Service Savings.....	60,773.36
Net PV Cashflow Savings @ 1.870%(Bond Yield).....	60,773.36
Contingency or Rounding Amount.....	(2,755.46)
Net Future Value Benefit.....	\$59,766.87
Net Present Value Benefit.....	\$58,017.90
Net PV Benefit / \$109,919.86 PV Refunded Interest.....	52.782%
Net PV Benefit / \$1,302,192.29 PV Refunded Debt Service.....	4.455%
Net PV Benefit / \$1,235,000 Refunded Principal.....	4.698%
Net PV Benefit / \$1,270,000 Refunding Principal.....	4.568%

Refunding Bond Information

Refunding Dated Date.....	8/18/2021
Refunding Delivery Date.....	8/18/2021

*Net D/S Excludes: DSR

\$2,150,000

City of Marshall, Minnesota
Public Utility Revenue Refunding Bonds, Series 2021C
Current Refunding of Series 2010C

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
07/01/2022	542,409.15	542,409.15	559,246.04	16,836.89
07/01/2023	546,622.50	546,622.50	563,652.96	17,030.46
07/01/2024	548,412.50	548,412.50	567,081.74	18,669.24
07/01/2025	549,632.50	549,632.50	568,884.22	19,251.72
Total	\$2,187,076.65	\$2,187,076.65	\$2,258,864.96	\$71,788.31

PV Analysis Summary (Net to Net)

Net FV Cashflow Savings.....	71,788.31
Gross PV Debt Service Savings.....	154,742.58
Effects of changes in Credit Enhancement Expenses.....	(85,466.98)
Net PV Cashflow Savings @ 1.870%(Bond Yield).....	69,275.59
Contingency or Rounding Amount.....	3,705.65
Net Future Value Benefit.....	\$75,493.96
Net Present Value Benefit.....	\$72,981.24
Net PV Benefit / \$258,951.72 PV Refunded Interest.....	28.183%
Net PV Benefit / \$2,247,856.66 PV Refunded Debt Service.....	3.247%
Net PV Benefit / \$2,080,000 Refunded Principal.....	3.509%
Net PV Benefit / \$2,150,000 Refunding Principal.....	3.394%

Refunding Bond Information

Refunding Dated Date.....	8/18/2021
Refunding Delivery Date.....	8/18/2021

*Net D/S Excludes: DSR

\$3,420,000

City of Marshall, Minnesota

Public Utility Revenue Refunding Bonds, Series 2021C
Current Refunding of Series 2010C and Series 2009A Bonds

DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
08/18/2021	-	-	-	-	-
01/01/2022	-	-	8,088.07	8,088.07	-
07/01/2022	955,000.00	0.500%	10,946.25	965,946.25	974,034.32
01/01/2023	-	-	8,558.75	8,558.75	-
07/01/2023	955,000.00	0.600%	8,558.75	963,558.75	972,117.50
01/01/2024	-	-	5,693.75	5,693.75	-
07/01/2024	965,000.00	0.700%	5,693.75	970,693.75	976,387.50
01/01/2025	-	-	2,316.25	2,316.25	-
07/01/2025	545,000.00	0.850%	2,316.25	547,316.25	549,632.50
Total	\$3,420,000.00	-	\$52,171.82	\$3,472,171.82	-

SIGNIFICANT DATES

Dated Date.....	8/18/2021
Delivery Date.....	8/18/2021
First Coupon Date.....	1/01/2022

Yield Statistics

Bond Year Dollars.....	\$7,493.50
Average Life.....	2.191 Years
Average Coupon.....	0.6962277%
Net Interest Cost (NIC).....	1.0157045%
True Interest Cost (TIC).....	1.0204366%
Bond Yield for Arbitrage Purposes.....	1.8700961%
All Inclusive Cost (AIC).....	1.6329695%

IRS Form 8038

Net Interest Cost.....	0.6962277%
Weighted Average Maturity.....	2.191 Years

\$1,270,000

City of Marshall, Minnesota
Public Utility Revenue Refunding Bonds, Series 2021C
Current Refunding of Series 2009A

DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
08/18/2021	-	-	-	-	-
01/01/2022	-	-	2,815.17	2,815.17	-
07/01/2022	425,000.00	0.500%	3,810.00	428,810.00	431,625.17
01/01/2023	-	-	2,747.50	2,747.50	-
07/01/2023	420,000.00	0.600%	2,747.50	422,747.50	425,495.00
01/01/2024	-	-	1,487.50	1,487.50	-
07/01/2024	425,000.00	0.700%	1,487.50	426,487.50	427,975.00
Total	\$1,270,000.00	-	\$15,095.17	\$1,285,095.17	-

SIGNIFICANT DATES

Dated Date.....	8/18/2021
Delivery Date.....	8/18/2021
First Coupon Date.....	1/01/2022

Yield Statistics

Bond Year Dollars.....	\$2,374.19
Average Life.....	1.869 Years
Average Coupon.....	0.6358018%
Net Interest Cost (NIC).....	1.0102446%
True Interest Cost (TIC).....	1.0152462%
Bond Yield for Arbitrage Purposes.....	1.8700961%
All Inclusive Cost (AIC).....	1.7316464%

IRS Form 8038

Net Interest Cost.....	0.6358018%
Weighted Average Maturity.....	1.869 Years

\$2,150,000

City of Marshall, Minnesota
Public Utility Revenue Refunding Bonds, Series 2021C
Current Refunding of Series 2010C

DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
08/18/2021	-	-	-	-	-
01/01/2022	-	-	5,272.90	5,272.90	-
07/01/2022	530,000.00	0.500%	7,136.25	537,136.25	542,409.15
01/01/2023	-	-	5,811.25	5,811.25	-
07/01/2023	535,000.00	0.600%	5,811.25	540,811.25	546,622.50
01/01/2024	-	-	4,206.25	4,206.25	-
07/01/2024	540,000.00	0.700%	4,206.25	544,206.25	548,412.50
01/01/2025	-	-	2,316.25	2,316.25	-
07/01/2025	545,000.00	0.850%	2,316.25	547,316.25	549,632.50
Total	\$2,150,000.00	-	\$37,076.65	\$2,187,076.65	-

SIGNIFICANT DATES

Dated Date.....	8/18/2021
Delivery Date.....	8/18/2021
First Coupon Date.....	1/01/2022

Yield Statistics

Bond Year Dollars.....	\$5,119.31
Average Life.....	2.381 Years
Average Coupon.....	0.7242516%
Net Interest Cost (NIC).....	1.0182367%
True Interest Cost (TIC).....	1.0228511%
Bond Yield for Arbitrage Purposes.....	1.8700961%
All Inclusive Cost (AIC).....	1.5869818%

IRS Form 8038

Net Interest Cost.....	0.7242516%
Weighted Average Maturity.....	2.381 Years

\$5,000,000

City of Marshall, Minnesota
Public Utility Revenue Bonds, Series 2009A

Debt Service To Maturity And To Call

Date	Refunded Bonds	Refunded Interest	D/S To Call	Principal	Coupon	Interest	Refunded D/S
08/18/2021	-	-	-	-	-	-	-
09/22/2021	1,235,000.00	12,332.81	1,247,332.81	-	-	-	-
01/01/2022	-	-	-	-	-	27,406.25	27,406.25
07/01/2022	-	-	-	395,000.00	4.250%	27,406.25	422,406.25
01/01/2023	-	-	-	-	-	19,012.50	19,012.50
07/01/2023	-	-	-	410,000.00	4.450%	19,012.50	429,012.50
01/01/2024	-	-	-	-	-	9,890.00	9,890.00
07/01/2024	-	-	-	430,000.00	4.600%	9,890.00	439,890.00
Total	\$1,235,000.00	\$12,332.81	\$1,247,332.81	\$1,235,000.00	-	\$112,617.50	\$1,347,617.50

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation.....	8/18/2021
Average Life.....	1.898 Years
Average Coupon.....	4.4996606%
Weighted Average Maturity (Par Basis).....	1.898 Years
Weighted Average Maturity (Original Price Basis).....	1.898 Years

Refunding Bond Information

Refunding Dated Date.....	8/18/2021
Refunding Delivery Date.....	8/18/2021

\$6,635,000

City of Marshall, Minnesota
Taxable Public Utility Revenue Bonds, Series 2010C
(Build America Bonds - Direct Pay) (Post-Sale)

Debt Service To Maturity And To Call

Date	Refunded Bonds	Refunded Interest	D/S To Call	Principal	Coupon	Interest	Refunded D/S
08/18/2021	-	-	-	-	-	-	-
09/22/2021	2,080,000.00	23,256.00	2,103,256.00	-	-	-	-
01/01/2022	-	-	-	-	-	51,680.00	51,680.00
07/01/2022	-	-	-	490,000.00	4.750%	51,680.00	541,680.00
01/01/2023	-	-	-	-	-	40,042.50	40,042.50
07/01/2023	-	-	-	510,000.00	4.850%	40,042.50	550,042.50
01/01/2024	-	-	-	-	-	27,675.00	27,675.00
07/01/2024	-	-	-	530,000.00	5.125%	27,675.00	557,675.00
01/01/2025	-	-	-	-	-	14,093.75	14,093.75
07/01/2025	-	-	-	550,000.00	5.125%	14,093.75	564,093.75
Total	\$2,080,000.00	\$23,256.00	\$2,103,256.00	\$2,080,000.00	-	\$266,982.50	\$2,346,982.50

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation.....	8/18/2021
Average Life.....	2.418 Years
Average Coupon.....	5.0410874%
Weighted Average Maturity (Par Basis).....	2.418 Years
Weighted Average Maturity (Original Price Basis).....	2.418 Years

Refunding Bond Information

Refunding Dated Date.....	8/18/2021
Refunding Delivery Date.....	8/18/2021

\$2,715,000

City of Marshall, Minnesota
Taxable Public Utility Revenue Refunding Bonds, Series 2021D
Full Net Advance Refunding of Series 2013B

Refunding Summary

Dated 08/18/2021 | Delivered 08/18/2021

Sources Of Funds

Par Amount of Bonds.....	\$2,715,000.00
Planned Issuer Equity contribution.....	434,951.00
Transfers from Prior Issue DSR Funds.....	309,934.00

Total Sources..... \$3,459,885.00

Uses Of Funds

Deposit to Net Cash Escrow Fund.....	3,389,217.66
Costs of Issuance.....	45,180.00
Total Underwriter's Discount (0.800%).....	21,720.00
Rounding Amount.....	3,767.34

Total Uses..... \$3,459,885.00

Flow of Funds Detail

State and Local Government Series (SLGS) rates for.....	6/04/2021
Net Cash Escrow Fund Solution Method.....	Net Funded
Total Cost of Investments.....	\$3,389,217.66
Interest Earnings @ 0.040%.....	1,162.34
Total Draws.....	\$3,390,380.00

Issues Refunded And Call Dates

2013B Public Utility Rev Bonds - PS.....	7/01/2022
--	-----------

PV Analysis Summary (Net to Net)

Net PV Cashflow Savings @ 1.389%(TIC).....	870,290.04
Total Cash contribution.....	(434,951.00)
Transfers from Prior Issue DSR Fund.....	(309,934.00)
Contingency or Rounding Amount.....	3,767.34
Net Present Value Benefit.....	\$129,172.38
Net PV Benefit / Refunded Principal.....	3.938%
Net PV Benefit / Refunding Principal.....	4.758%
Average Annual Cash Flow Savings.....	130,921.94
Total New Net D/S.....	2,841,151.42
Total Prior D/S.....	3,757,605.00
Total Cashflow Savings.....	916,453.58

Bond Statistics

Average Life.....	3.936 Years
Average Coupon.....	1.1805805%
Net Interest Cost (NIC).....	1.3838458%
Bond Yield for Arbitrage Purposes.....	-
True Interest Cost (TIC).....	1.3888641%
All Inclusive Cost (AIC).....	1.8347076%

File | Working Marshall Utility MN.SF | 2021D TXB Utility Rev Re | SINGLE PURPOSE | 6/7/2021 | 10:01 AM

\$2,715,000

City of Marshall, Minnesota

Taxable Public Utility Revenue Refunding Bonds, Series 2021D

Full Net Advance Refunding of Series 2013B

Debt Service Comparison

Date	Total P+i	Net New D/S	Old Net D/S	Savings
07/01/2022	399,181.42	399,181.42	530,380.00	131,198.58
07/01/2023	395,750.00	395,750.00	527,780.00	132,030.00
07/01/2024	403,345.00	403,345.00	534,880.00	131,535.00
07/01/2025	405,115.00	405,115.00	536,380.00	131,265.00
07/01/2026	410,880.00	410,880.00	540,105.00	129,225.00
07/01/2027	411,140.00	411,140.00	543,130.00	131,990.00
07/01/2028	415,740.00	415,740.00	544,950.00	129,210.00
Total	\$2,841,151.42	\$2,841,151.42	\$3,757,605.00	\$916,453.58

PV Analysis Summary (Net to Net)

Net FV Cashflow Savings.....	916,453.58
Gross PV Debt Service Savings.....	870,290.04
Net PV Cashflow Savings @ 1.389%(TIC).....	870,290.04
Total Cash contribution.....	(434,951.00)
Transfers from Prior Issue DSR Fund.....	(309,934.00)
Contingency or Rounding Amount.....	3,767.34
Net Future Value Benefit.....	\$175,335.92
Net Present Value Benefit.....	\$129,172.38
Net PV Benefit / \$459,975.57 PV Refunded Interest.....	28.082%
Net PV Benefit / \$3,563,570.04 PV Refunded Debt Service.....	3.625%
Net PV Benefit / \$3,280,000 Refunded Principal.....	3.938%
Net PV Benefit / \$2,715,000 Refunding Principal.....	4.758%

Refunding Bond Information

Refunding Dated Date.....	8/18/2021
Refunding Delivery Date.....	8/18/2021

*Net D/S Excludes: DSR

\$2,715,000

City of Marshall, Minnesota

Taxable Public Utility Revenue Refunding Bonds, Series 2021D

Full Net Advance Refunding of Series 2013B

Escrow Fund Cashflow

Date	Principal	Rate	Interest	Receipts	Disbursements	Cash Balance
08/18/2021	-	-	-	0.66	-	0.66
01/01/2022	55,186.00	0.020%	4.11	55,190.11	55,190.00	0.77
07/01/2022	3,334,031.00	0.040%	1,158.23	3,335,189.23	3,335,190.00	-
Total	\$3,389,217.00	-	\$1,162.34	\$3,390,380.00	\$3,390,380.00	-

Investment Parameters

Investment Model [PV, GIC, or Securities].....	Securities
Default investment yield target.....	Bond Yield
Cash Deposit.....	0.66
Cost of Investments Purchased with Bond Proceeds.....	3,389,217.00
Total Cost of Investments.....	\$3,389,217.66
Target Cost of Investments at bond yield.....	\$3,307,919.49
Actual positive or (negative) arbitrage.....	(81,298.17)
Yield to Receipt.....	0.0398149%
Yield for Arbitrage Purposes.....	-
State and Local Government Series (SLGS) rates for.....	6/04/2021

\$2,715,000

City of Marshall, Minnesota
Taxable Public Utility Revenue Refunding Bonds, Series 2021D
Full Net Advance Refunding of Series 2013B

DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
08/18/2021	-	-	-	-	-
01/01/2022	-	-	10,275.17	10,275.17	-
07/01/2022	375,000.00	0.550%	13,906.25	388,906.25	399,181.42
01/01/2023	-	-	12,875.00	12,875.00	-
07/01/2023	370,000.00	0.650%	12,875.00	382,875.00	395,750.00
01/01/2024	-	-	11,672.50	11,672.50	-
07/01/2024	380,000.00	0.850%	11,672.50	391,672.50	403,345.00
01/01/2025	-	-	10,057.50	10,057.50	-
07/01/2025	385,000.00	1.100%	10,057.50	395,057.50	405,115.00
01/01/2026	-	-	7,940.00	7,940.00	-
07/01/2026	395,000.00	1.200%	7,940.00	402,940.00	410,880.00
01/01/2027	-	-	5,570.00	5,570.00	-
07/01/2027	400,000.00	1.350%	5,570.00	405,570.00	411,140.00
01/01/2028	-	-	2,870.00	2,870.00	-
07/01/2028	410,000.00	1.400%	2,870.00	412,870.00	415,740.00
Total	\$2,715,000.00	-	\$126,151.42	\$2,841,151.42	-

SIGNIFICANT DATES

Dated Date.....	8/18/2021
Delivery Date.....	8/18/2021
First Coupon Date.....	1/01/2022

Yield Statistics

Bond Year Dollars.....	\$10,685.54
Average Life.....	3.936 Years
Average Coupon.....	1.1805805%
Net Interest Cost (NIC).....	1.3838458%
True Interest Cost (TIC).....	1.3888641%
Bond Yield for Arbitrage Purposes.....	-
All Inclusive Cost (AIC).....	1.8347076%

IRS Form 8038

Net Interest Cost.....	1.1805805%
Weighted Average Maturity.....	3.936 Years

\$6,355,000

City of Marshall, Minnesota
Public Utility Revenue Bonds, Series 2013B

Debt Service To Maturity And To Call

Date	Refunded Bonds	Refunded Interest	D/S To Call	Principal	Coupon	Interest	Refunded D/S
08/18/2021	-	-	-	-	-	-	-
01/01/2022	-	55,190.00	55,190.00	-	-	55,190.00	55,190.00
07/01/2022	3,280,000.00	55,190.00	3,335,190.00	420,000.00	3.000%	55,190.00	475,190.00
01/01/2023	-	-	-	-	-	48,890.00	48,890.00
07/01/2023	-	-	-	430,000.00	3.000%	48,890.00	478,890.00
01/01/2024	-	-	-	-	-	42,440.00	42,440.00
07/01/2024	-	-	-	450,000.00	3.000%	42,440.00	492,440.00
01/01/2025	-	-	-	-	-	35,690.00	35,690.00
07/01/2025	-	-	-	465,000.00	3.500%	35,690.00	500,690.00
01/01/2026	-	-	-	-	-	27,552.50	27,552.50
07/01/2026	-	-	-	485,000.00	3.500%	27,552.50	512,552.50
01/01/2027	-	-	-	-	-	19,065.00	19,065.00
07/01/2027	-	-	-	505,000.00	3.600%	19,065.00	524,065.00
01/01/2028	-	-	-	-	-	9,975.00	9,975.00
07/01/2028	-	-	-	525,000.00	3.800%	9,975.00	534,975.00
Total	\$3,280,000.00	\$110,380.00	\$3,390,380.00	\$3,280,000.00	-	\$477,605.00	\$3,757,605.00

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation.....	8/18/2021
Average Life.....	4.022 Years
Average Coupon.....	3.5112347%
Weighted Average Maturity (Par Basis).....	4.022 Years
Weighted Average Maturity (Original Price Basis).....	4.004 Years

Refunding Bond Information

Refunding Dated Date.....	8/18/2021
Refunding Delivery Date.....	8/18/2021

\$6,355,000

City of Marshall, Minnesota
Public Utility Revenue Bonds, Series 2013B

Total Refunded Debt Service

Date	Principal	Coupon	Interest	Total P+I
01/01/2022	-	-	55,190.00	55,190.00
07/01/2022	420,000.00	3.000%	55,190.00	475,190.00
01/01/2023	-	-	48,890.00	48,890.00
07/01/2023	430,000.00	3.000%	48,890.00	478,890.00
01/01/2024	-	-	42,440.00	42,440.00
07/01/2024	450,000.00	3.000%	42,440.00	492,440.00
01/01/2025	-	-	35,690.00	35,690.00
07/01/2025	465,000.00	3.500%	35,690.00	500,690.00
01/01/2026	-	-	27,552.50	27,552.50
07/01/2026	485,000.00	3.500%	27,552.50	512,552.50
01/01/2027	-	-	19,065.00	19,065.00
07/01/2027	505,000.00	3.600%	19,065.00	524,065.00
01/01/2028	-	-	9,975.00	9,975.00
07/01/2028	525,000.00	3.800%	9,975.00	534,975.00
Total	\$3,280,000.00	-	\$477,605.00	\$3,757,605.00

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation.....	8/18/2021
Average Life.....	4.022 Years
Average Coupon.....	3.5112347%
Weighted Average Maturity (Par Basis).....	4.022 Years
Weighted Average Maturity (Original Price Basis).....	4.004 Years

Refunding Bond Information

Refunding Dated Date.....	8/18/2021
Refunding Delivery Date.....	8/18/2021

\$6,355,000

City of Marshall, Minnesota
Public Utility Revenue Bonds, Series 2013B

Prior Original Debt Service

Date	Principal	Coupon	Interest	Total P+I
01/01/2014	-	-	-	-
07/01/2014	435,000.00	2.000%	104,930.00	539,930.00
01/01/2015	-	-	85,590.00	85,590.00
07/01/2015	360,000.00	2.000%	85,590.00	445,590.00
01/01/2016	-	-	81,990.00	81,990.00
07/01/2016	360,000.00	2.000%	81,990.00	441,990.00
01/01/2017	-	-	78,390.00	78,390.00
07/01/2017	365,000.00	2.000%	78,390.00	443,390.00
01/01/2018	-	-	74,740.00	74,740.00
07/01/2018	375,000.00	2.000%	74,740.00	449,740.00
01/01/2019	-	-	70,990.00	70,990.00
07/01/2019	380,000.00	2.000%	70,990.00	450,990.00
01/01/2020	-	-	67,190.00	67,190.00
07/01/2020	395,000.00	3.000%	67,190.00	462,190.00
01/01/2021	-	-	61,265.00	61,265.00
07/01/2021	405,000.00	3.000%	61,265.00	466,265.00
01/01/2022	-	-	55,190.00	55,190.00
07/01/2022	420,000.00	3.000%	55,190.00	475,190.00
01/01/2023	-	-	48,890.00	48,890.00
07/01/2023	430,000.00	3.000%	48,890.00	478,890.00
01/01/2024	-	-	42,440.00	42,440.00
07/01/2024	450,000.00	3.000%	42,440.00	492,440.00
01/01/2025	-	-	35,690.00	35,690.00
07/01/2025	465,000.00	3.500%	35,690.00	500,690.00
01/01/2026	-	-	27,552.50	27,552.50
07/01/2026	485,000.00	3.500%	27,552.50	512,552.50
01/01/2027	-	-	19,065.00	19,065.00
07/01/2027	505,000.00	3.600%	19,065.00	524,065.00
01/01/2028	-	-	9,975.00	9,975.00
07/01/2028	525,000.00	3.800%	9,975.00	534,975.00
Total	\$6,355,000.00	-	\$1,622,845.00	\$7,977,845.00

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation.....	8/18/2021
Average Life.....	4.022 Years
Average Coupon.....	3.5112347%
Weighted Average Maturity (Par Basis).....	4.022 Years
Weighted Average Maturity (Original Price Basis).....	4.004 Years

Refunding Bond Information

Refunding Dated Date.....	8/18/2021
Refunding Delivery Date.....	8/18/2021

City of Marshall, Minnesota - Marshall Municipal Utilities
Public Utility Revenue Debt
Projected Coverage and Debt Service Reserve Account Calculation

Debt Service and Coverage

Original Principal	\$5,500,000	\$4,025,000	\$7,310,000		\$3,420,000	\$2,715,000	\$22,970,000	
DATE	2012B	2014A	2016A	Existing DS	2021C Ref 2009A & 2010C	2021D Ref 2013B	Total Debt Service	Coverage of 2020 Net Revenues to Total D/S
07/01/2022	445,575.00	340,250.00	1,026,700.00	1,812,525	974,034	399,181	3,185,741	2.80
07/01/2023	446,200.00	342,300.00	601,800.00	1,390,300	972,118	395,750	2,758,168	3.24
07/01/2024	444,650.00	344,050.00		788,700	976,388	403,345	2,168,433	4.12
07/01/2025	447,800.00	340,500.00		788,300	549,633	405,115	1,743,048	5.12
07/01/2026	445,500.00	341,800.00		787,300		410,880	1,198,180	7.45
07/01/2027	442,900.00	342,425.00		785,325		411,140	1,196,465	7.46
07/01/2028		342,350.00		342,350		415,740	758,090	11.77
07/01/2029		341,550.00		341,550			341,550	26.13
Total	2,672,625	2,735,225	1,628,500	7,036,350	3,472,172	2,841,151	13,349,673.24	

Proof of DSR

Max P+I	\$3,185,740.74
125% Average Annual D/S	\$2,120,491.69
10% of Par	\$2,297,000.00
Requirement	\$2,120,491.69
Current Amount	\$4,100,000.00
Difference	<u>-\$1,979,508.31</u>
Amount needed to Call 2011C bonds	\$1,669,574.63
Remaining	-\$309,933.68

2020 Net Revenues

Operating Revenues	\$43,323,924
Operating Expenses	<u>(40,084,310)</u>
Operating Income	3,239,614
Add back Depreciation	4,812,883
Add Investment Income	<u>490,081</u>
Net Income from Operations	8,542,578
Other Income	401,137
Other Expenses	<u>(19,375)</u>
Total Net Revenues Available to Pay D/S	\$8,924,340

City of Marshall, Minnesota
 Public Utility Revenue Refunding Bonds, Series 2021C
 Taxable Public Utility Revenue Refunding Bonds, Series 2021D

Coverage and Additional Bonds Test Calculation

**Calculation of 2019 Net Revenues of
 Electric and Water System**

Operating Revenues	44,620,205
Operating Expenses	(41,853,434)
Total Operating Income	\$2,766,771
Add depreciation	4,835,433
Add Interest	612,158
Net Income From Operations	\$8,214,362
Other Income	456,852
Other Expenses	(29,256)
Total Net Revenues Available to Pay Debt Service	\$8,641,958

**Calculation of 2020 Net Revenues of
 Electric and Water System**

Operating Revenues	\$43,323,924
Operating Expenses	(40,084,310)
Total Operating Income	\$3,239,614
Add depreciation	4,812,883
Add Interest	490,081
Net Income From Operations	\$8,542,578
Other Income	401,137
Other Expenses	(19,375)
Total Net Revenues Available to Pay Debt Service	\$8,924,340

Additional Bonds Calculation

Average Annual Net Revenues of the Electric and Water Systems for 2019 & 2020	\$8,783,149.00
Average Annual P & I on Existing Bonds and 2021AB Bonds	\$1,668,709
Coverage	5.26

**CERTIFICATION OF MINUTES OF A MEETING OF THE
COUNCIL OF THE CITY OF MARSHALL, MINNESOTA
RELATING TO PUBLIC UTILITY REVENUE REFUNDING
BONDS, SERIES 2021C AND TAXABLE PUBLIC UTILITY
REVENUE REFUNDING BONDS, SERIES 2021D**

Pursuant to due call and notice thereof, a regular meeting of the Council of the City of Marshall, Minnesota, was duly held at the MERIT Center in said City on Tuesday, June 22, 2021, commencing at 5:30 p.m.

The following members were present:

and the following were absent:

Council Member _____ introduced and moved the adoption of the attached written Resolution No. 21-047 (the "Resolution") entitled:

RESOLUTION APPROVING THE ISSUANCE OF PUBLIC UTILITY REVENUE REFUNDING BONDS, SERIES 2021C AND TAXABLE PUBLIC UTILITY REVENUE REFUNDING BONDS, SERIES 2021D, AND AUTHORIZING CERTAIN OTHER ACTIONS TO BE TAKEN BY THE MARSHALL MUNICIPAL UTILITIES COMMISSION WITH RESPECT TO THE ISSUANCE OF THE SERIES 2021C BONDS AND THE SERIES 2021D BONDS

The motion for the adoption of the Resolution was duly seconded by Council Member _____ and upon a vote being taken thereon, the following Council Members voted AYE:

and the following voted NAY:

RESOLUTION 21-047

RESOLUTION APPROVING THE ISSUANCE OF PUBLIC UTILITY REVENUE REFUNDING BONDS, SERIES 2021C AND TAXABLE PUBLIC UTILITY REVENUE REFUNDING BONDS, SERIES 2021D, AND AUTHORIZING CERTAIN OTHER ACTIONS TO BE TAKEN BY THE MARSHALL MUNICIPAL UTILITIES COMMISSION WITH RESPECT TO THE ISSUANCE OF THE SERIES 2021C BONDS AND THE SERIES 2021D BONDS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALL, in regular meeting assembled:

Section 1. Findings; Determinations.

1.01. The Marshall Municipal Utilities Commission (the “Commission”) was established under Chapter 13 of the Charter of the City of Marshall, Minnesota (the “Charter”), and was granted exclusive jurisdiction, control and management of all the municipal water, light, power, and electric operations of the City of Marshall, Minnesota (the “City”). The Commission is comprised of five voting commissioners and the management and operation of the electric and water systems of the Commission are under the control of the general manager appointed by the Commission.

1.02. The City is authorized by Minnesota Statutes, Chapter 453, as amended (the “Electric Utility Act”), to issue bonds to finance the acquisition or construction of any plant, works, system, facilities, and real and personal property of any nature, together with all parts thereof and appurtenances thereto, used or useful in the generation, production, transmission, purchase, sale, exchange, or interchange of electric energy or any interest therein or capacity thereof. Rents, rates, and charges may be established, levied, and collected in connection with the electric utility system of the Commission and may be pledged to the payment of the principal of and interest on bonds issued to finance the electric utility system.

1.03. The City is authorized by Minnesota Statutes, Chapter 444, as amended (the “Water Utility Act”), to issue bonds to finance the building, constructing, reconstructing, repairing, enlarging, or improving waterworks systems, including mains, valves, hydrants, service connections, wells, pumps, reservoirs, tanks, treatment plants, and other appurtenances of a waterworks system. Just and equitable charges for the use and for the availability of, and for connections to, the waterworks system of the Commission may be imposed and the net revenues of the waterworks system may be pledged to secure the payment of the principal of and interest on bonds issued to finance the waterworks system.

1.04. The City is authorized by Minnesota Statutes, Chapter 475, as amended (the “Debt Act”), to issue bonds to refund outstanding bonds of the City when determined by the Council of the City to be necessary or desirable for the reduction of debt service cost or for the extension or adjustment of the maturities in relation to the resources available for their payment.

1.05. Pursuant to Section 13.04, subdivision 8, of the Charter, subject to applicable laws of the State of Minnesota and subject to approval by the Council of the City, the Commission may authorize the issuance and sale of bonds to finance capital improvements to the electric system of the Commission, to finance capital improvements to the waterworks system of the Commission, and to refund bonds (or

bonds of a series of refunding bonds) previously issued by the City to finance capital improvements to the electric utility system and the waterworks system of the Commission.

Section 2. Approvals.

2.01. This Council hereby authorizes and approves the adoption of a resolution by the Commission authorizing the issuance of refunding bonds of the City under the Electric Utility Act, the Water Utility Act, and the Debt Act, to be designated “Public Utility Revenue Refunding Bonds, Series 2021C” (the “Series 2021C Bonds”), in the proposed aggregate principal amount of \$3,420,000 and “Taxable Public Utility Revenue Refunding Bonds, Series 2021D” (the “Series 2021D Bonds”), in the proposed aggregate principal amount of \$2,715,000. The Commission resolution authorizing the issuance of the Series 2021C Bonds and the Series 2021D Bonds (collectively, the “Bonds”) established the terms of the Bonds, set a date for the receipt of proposals to purchase each series of the Bonds, and authorized the preparation of an official statement with respect to the Bonds. The Bonds will be special obligations of the City payable solely from the net revenues of the municipal electric utility system and the municipal waterworks system of the Commission and shall not constitute a debt for which the full faith and credit or taxing powers of the City will be pledged. The Commission resolution authorizing the issuance of the Bonds is hereby ratified and shall have the same force and effect as if such resolution had been adopted by this Council.

2.02. This Council hereby authorizes and approves the adoption of a resolution or resolutions by the Commission awarding the sale of the Bonds, fixing the forms and details of the Bonds, establishing the terms of the Bonds and the security therefor, and providing for the execution and delivery of the Bonds. Such resolution or resolutions of the Commission shall have the same force and effect as if such resolution or resolutions had been adopted by this Council.

2.03. This Council hereby approves the selection of Baker Tilly Municipal Advisors, LLC, as municipal advisor to the City and the Commission, to assist in the offer and sale of the Bonds, and hereby approves the selection of Kennedy & Graven, Chartered, as bond counsel to the City and the Commission, to render an approving legal opinion with respect to each series of the Bonds.

Passed and adopted this June 22, 2021.

CITY OF MARSHALL, MINNESOTA

Robert J. Byrnes
Mayor

Attest:

Kyle Box
City Clerk

RESOLUTION NO. 21-047

The attached resolution was adopted by the Council of the City of Marshall on June 22, 2021.

The question was on the adoption of the resolution, and there were _____ AYE votes and _____ NAY votes as follows:

CITY OF MARSHALL CITY COUNCIL MEMBERS	Yes	No	Other
Robert J. Byrnes, Mayor	_____	_____	_____
Don Edblom (Ward I)	_____	_____	_____
John DeCramer (Ward I)	_____	_____	_____
Russ Labat (Ward II)	_____	_____	_____
Steven Meister (Ward II)	_____	_____	_____
James Lozinski (Ward III)	_____	_____	_____
Craig Schafer (Ward III)	_____	_____	_____

RESOLUTION ADOPTED.

ATTEST:

Secretary to the Council



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, June 22, 2021
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Lyon County Landfill Leachate Agreement Renewal.
Background Information:	<p>The Wastewater Treatment Facility currently has an agreement with Lyon County for disposal of leachate from their landfill near Lynd. This is a 5-year agreement set to expire on August 31, 2021. Currently, Lyon County is trucking all leachate generated at the landfill to the Marshall WWTF for disposal.</p> <p>In order to keep costs down for the County and generate City revenue, City staff has been working with the Lyon County Environmental Administrator and the MPCA to create an updated agreement and monitoring schedules to ensure the protection and compliance of the wastewater treatment facility while accepting leachate.</p> <p>There is a comprehensive sampling schedule with limits on all pollutants of concern in the agreement.</p> <p>The City has the right to discontinue accepting the leachate at any time.</p> <p>The City Attorney has reviewed the proposed leachate agreement and will provide any comments and answer any legal questions at the City Council meeting.</p>
Fiscal Impact:	The costs associated with receiving the leachate will be billed to Lyon County as listed in the current City Fee Resolution.
Alternative/ Variations:	No alternative actions recommended.
Recommendation:	that the Council authorize execution of the updated leachate agreement between the City of Marshall and Lyon County Landfill for controlled disposal of leachate from the landfill to the City of Marshall Wastewater Treatment Facility.

CITY OF MARSHALL

WASTEWATER DISCHARGE PERMIT FOR

LYON COUNTY LANDFILL LEACHATE

I. GENERAL

- A. The City of Marshall, Minnesota, a municipal corporation, hereinafter referred to as “City”, is the owner and operator of a wastewater treatment facility located in City of Marshall, County of Lyon, and State of Minnesota, which has a continuous discharge to the Redwood River. Lyon County is the owner and operator of a sanitary landfill in Lynd, Minnesota which discharges landfill leachate by truck to the wastewater treatment facility.
- B. “City,” hereby authorizes the Lyon County Landfill, 2025 200th Avenue, Lynd, Minnesota, hereinafter referred to as “Lyon County” to discharge wastewater to the public sewer system in accordance with the effluent limitations, monitoring requirements, and other conditions set forth in this permit.
- C. City has an NPDES Operating Permit for the City’s Wastewater Treatment Facility No. MN0022179 as a part of a National and State Disposal Permit Program administered by the Minnesota Pollution Control Agency under the Clean Water Act as amended (33 U.S.C. 1251, et seq.), MSA Chapters 115 and 116 as amended by Minnesota Rules Chapter 7001 and 7050. Attached to this permit is a copy of the rule requirements set forth in Part III of the NPDES Permit concerning pretreatment. (ATTACH RULES)
- D. Under definitions set forth in City’s Sanitary Sewer Ordinance, Lyon County Landfill is defined as a Significant Industrial User. City Ordinance §78-26 requires all Significant Industrial Users to obtain a permit to discharge wastewater to the public sewer system.
- E. This permit and authorization to discharge shall be for a term of five years Effective Date: September 1st, 2021 - Expiration Date: August 31st, 2026.
- F. User charges are subject to change upon modification of the rates in the City’s Sanitary Sewer Ordinance.
- G. The conditions of this permit supersede any arrangements or requirements by City pertaining to discharges from Lyon County Landfill to the public sewer system. Lyon County shall also comply with any terms of the City’s Sanitary Sewer Ordinance not modified by this permit.

- H. The terms and conditions of this permit shall be subject to modification during the term of the permit if limitations on discharge from the wastewater treatment facility, as set forth in City's NPDES permit, are modified, or as the City deems necessary. City shall notify Lyon County of any change in this permit 30 days prior to the effective date of modification.
- I. Lyon County shall not knowingly make any false statement, representation, or certification in any record, report, or plan required to be submitted to the City pursuant to this permit.
- J. This permit shall not release Lyon County from any liability or duty, or penalty imposed by the State of Minnesota or State and Federal statutes, regulations, or local ordinances. Lyon County is required to comply with the general pretreatment regulations identified in 40 C.F.R., Part 403 and the Categorical Pretreatment Standards under 40 CFR 403.6 and 40 CFR, Chapter I, Subchapter N. Nothing in this permit waives the right of the U.S. Environmental Protection Agency or the State of Minnesota from commencing appropriate enforcement action to correct any violation of the general pretreatment regulations or of this permit.
- K. This permit is not transferable without obtaining the prior written permission of the City of Marshall and Lyon County Landfill.

II. DISCHARGE LIMITS

- A. The discharge from Lyon County Landfill shall be subject to the following discharge limitations where it enters the public sewer system. All sampling reports shall be forwarded to the City of Marshall as soon as the Lyon County Landfill receives them.

Table 1

SPECIFIC LIMITS AND MONITORING REQUIRED BY THIS PERMIT				
PARAMETER	DAILY LIMITATION	Daily Lbs. LIMITATION	SAMPLING FREQUENCY	SAMPLE TYPE
FLOW gallons	21,000	-----	Per Load	Ledger
CBOD ₅ mg/l	500	87 lbs.	Monthly	Grab
TSS mg/l	500	87 lbs.	Monthly	Grab
Total Phosphorus mg/l	80	14 lbs.	Monthly	Grab
NH ₃ -N mg/l	500	87 lbs.	Monthly	Grab
TKN mg/l	500	87 lbs.	Monthly	Grab
Arsenic mg/l	0.19	.033 lbs.	Quarterly	Grab
Cadmium mg/l	0.094	.016 lbs.	Quarterly	Grab

Chromium mg/l	1.71	.299 lbs.	Quarterly	Grab
Cr6 mg/l	0.5	.088 lbs.	Quarterly	Grab
Copper mg/l	0.023	.004 lbs.	Monthly	Grab
Cyanide mg/l	0.1	.018 lbs.	Quarterly	Grab
Lead mg/l	0.019	.003 lbs.	Quarterly	Grab
Mercury ng/l (2)	25	.000004 lbs.	Quarterly	Grab
Molybdenum mg/l	0.15	.026 lbs.	Quarterly	Grab
Nickel mg/l	2.38	.417 lbs.	Quarterly	Grab
Selenium mg/l	0.44	.077 lbs.	Quarterly	Grab
Silver mg/l	0.005	.001 lbs.	Quarterly	Grab
Zinc mg/l	1.164	.204 lbs.	Quarterly	Grab
pH s.u. (1)	5.0-10.5	-----	Monthly	Grab
TDS mg/l	15,000	2627 lbs.	Quarterly	Grab
Calcium mg/l	Monitor Only	-----	Quarterly	Grab
Chloride mg/l	Monitor Only	-----	Quarterly	Grab
Magnesium mg/l	Monitor Only	-----	Quarterly	Grab
Potassium mg/l	Monitor Only	-----	Quarterly	Grab
Sodium mg/l	Monitor Only	-----	Quarterly	Grab
Sulfate mg/l	Monitor Only	-----	Quarterly	Grab
Phenol mg/l	0.5	.088 lbs.	Quarterly	Grab
Di (2-ethylhexy Pthalate) mg/l	0.2	.035 lbs.	Quarterly	Grab

(1) pH shall be met at all times and shall not be subject to averaging.

(2) Mercury shall be analyzed using method 1631E low level reported as ng/l.

All samples will be analyzed by a laboratory certified by the Minnesota Department of Health. All self-monitoring conducted by the user shall include the following: The date and time of the sampling, the name of the person conducting the sampling, the dates and times of all analyses, and the name of the analyst.

- B. In addition to the parameters above: the leachate shall be monitored on a quarterly basis for organic pollutants identified in Table II of 40 CFR Part 122, appendix D using EPA methods 624, 625, and 608. (April, July, and October)

III. PROHIBITED DISCHARGES

- A. Lyon County Landfill shall not discharge or cause to be discharged to the collection system, either directly or indirectly, any pollutants, which may Pass Through or cause Interference with treatment, nor shall Lyon County Landfill discharge or cause to be discharged any of the following described wastes or wastewater:
 - 1. Any of the above listed parameters in excess of the daily limits.
 - 2. Any liquid having a temperature higher than 104 degrees Fahrenheit (40 degrees Celsius). (Exceptions may be granted where it has been shown that the high temperature wastewater would not cause any significant problems to City's wastewater treatment facilities.)
 - 3. Any water or wastes which contain wax, grease or oil, plastic or other substance that will solidify or become discernibly viscous at temperatures between 32 degrees to 104 degrees Fahrenheit.
 - 4. Any solids, liquids or gases which by themselves or by interaction with other substances may cause fire or explosion hazards, or in any other way may be injurious to persons, property, or the operator of the wastewater treatment facilities, including, but not limited to, waste streams with a closed cup flashpoint of not less than 140 degrees Fahrenheit (60 degrees Celsius) using test methods specified in 40 CFR 261.21.
 - 5. Any solids, slurries, or viscous substances of such character as to be capable of causing obstruction to the flow in sewers or other interference with the proper operation of the wastewater treatment facilities, such as ashes, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, whole blood, paunch manure, hair and fleshings, entrails, lime slurry, lime residues, chemical residues, or bulk solids.
 - 6. Any garbage that has not been properly comminuted or shredded.
 - 7. Any noxious or malodorous substance, which either singly or by interaction with other substances is capable of causing objectionable odors, or hazard to life; or forms solids in concentrations exceeding limits established in Section 78-47 of Marshall City Code or creates any other condition deleterious to structures or treatment processes;

or requires unusual provisions, alterations, or expense to handle such materials.

8. Any waters or wastes having a pH lower than 5.0 or higher than 10.5 or having any corrosive property capable of causing damage or hazards to structures, equipment, or personnel. (Exceptions may be granted where it has been shown that the high or low pH would not cause any significant problems to the City's wastewater treatment facilities.)
9. Any wastes or waters containing suspended or dissolved solids of such character and quantity that unusual attention or expense is required to handle such materials in the wastewater collection and treatment facilities.
10. Any radioactive wastes greater than allowable releases as specified by current United States Bureau of Standards Handbooks dealing with the handling and release of radioactive materials.
11. Any waters or wastes including hazardous wastes in sufficient quantity either singularly or following interaction with any other substance to injure or interfere with any wastewater treatment process, to constitute a hazard to humans or animals, or to create any hazard in the receiving water of the wastewater treatment facilities.
12. Free or emulsified oil and grease exceeding on analysis an average of 100 parts per million (834 pounds per million gallons) of either or both, or combinations of free emulsified oil and grease, if in the opinion of the Approving Authority it appears probable that such wastes:
 - a. Can deposit grease or oil in the sewer lines in such a manner to clog the sewers.
 - b. Are not amenable to bacterial action and will therefore pass to the receiving waters without being affected by normal wastewater treatment processes.
 - c. Can have deleterious effects on the treatment process.
13. Materials which exert or cause:
 - a. Unusual concentrations of solids or composition; as for example, in total suspended solids of inert nature (such as Fuller's Earth) and/or in total dissolved solids (such as sodium chloride or sodium sulfate).
 - b. Excessive discoloration.
 - c. Unusual biochemical oxygen demand or unusual immediate oxygen demand.
 - d. High hydrogen sulfide content.

- 14. Molybdenum based wastes, including, but not limited to, cooling tower chemical additives, boiler additives, antifreeze, and lubricants.
- 15. Any discharge that would cause the City to violate the requirements of their NPDES permit.
- 16. “Slugs” of waste or wastes to the collection system, which may be harmful to the operation of the wastewater works.
 - a. A “slug” is defined as any flow rate or concentration or quantity of pollutants that may cause inhibition or disruption of the wastewater facility.

IV. REPORTS:

A. A self-monitoring report shall be submitted according to the following schedule:

<u>Frequency</u>	<u>Period</u>
Monthly	while discharging.

B. An annual report summary (SW-23) identifying results of all testing in Section II of this agreement.

Reports shall include all required and any other self-monitoring of discharges. Reports are due 30 days after each quarterly period.

C. City shall have the authority to enter the sampling structures at any time to inspect or install City-owned monitoring equipment.

D. The Permittee shall retain for not less than three years, all records, books, documents, memoranda, reports, correspondence, and any and all summaries thereof, relating to monitoring, sampling and chemical analysis of discharge to the City system. The City of Marshall shall have the right to copy such documents as it determines necessary.

V. CHARGES AND RESPONSIBILITIES

In addition to the charges for sewer use under Section 78-94 of the City’s ordinance; Lyon County shall be responsible for the following:

A. The costs of additional sampling required due to violations caused by permit exceedances.

B. The cost of constructing any additional sampling or flow measuring structures or monitoring equipment necessary to properly monitor any pollutants permitted by a change in the terms of this permit. Plans and

specifications for such facilities shall be approved by the City prior to installation.

VI. PENALTIES

- A. The discharge of a waste not in compliance with the effluent limitations set forth in Section II of this permit is a violation of this permit subject to the procedures set forth in Section 78-48 of the City's ordinance.
- B. Penalties shall be levied for each parameter violation per day of violation and shall be cumulative.

VII. ACCIDENTAL DISCHARGE

- A. Lyon County shall notify City and, as appropriate, Environmental Protection Agency and/or Minnesota Pollution Control Agency immediately upon having a slug or accidental discharge of substances or wastewater or hazardous wastes in violation of this permit in order to enable countermeasures to be taken by City to minimize damage to the treatment system and receiving waters. Such notification shall not relieve Lyon County of any fines imposed by or on City because of any State or Federal law.

VIII. SUSPENSION AND REVOCATION

- A. City may suspend wastewater treatment service and/or this discharge permit (after providing written notice) when, in the opinion of the City, it is necessary to prevent or stop an actual or threatened discharge which presents, or may present, an imminent or substantial endangerment to the health or welfare of persons, to the environment or to the wastewater treatment system.
- B. City may revoke this permit if Lyon County fails factually to report the wastewater constituents and characteristics of its discharge, significant changes in wastewater constituents or characteristics, refuses reasonable access to its premises for the purpose of inspection or monitoring, repeatedly violates conditions of this permit, or refuses to pay penalties imposed by the permit.

IX. NOTIFICATION OF VIOLATION AND RESPONSE

- A. In case of a violation of this permit, City shall notify Lyon County in writing, within thirty days of receipt of data indicating a violation, stating the nature of the violation. The notice shall state the amount of the fine for the violation.
- B. Lyon County shall respond to the City's notice within thirty days, including payment of any penalties, an explanation of the cause of violation, measures to be taken to prevent recurrences and a time schedule for implementation.

C. Failure of the City to provide timely notice does not absolve Lyon County of liability for the violation or for payment of penalties for the violation.

X. SEVERABILITY

If any provision, paragraph, word, section, or article of this permit is held unconstitutional or invalidated by a court of competent jurisdiction, the remaining provisions, paragraphs, words, sections, and articles shall not be affected and shall continue in full force and effect.

IN WITNESS WHEREOF, the parties hereto have set their hands and seal the day and year written below.

CITY OF MARSHALL

By: _____ Date: _____
It's Mayor

City Administrator Date: _____

Lyon County Landfill

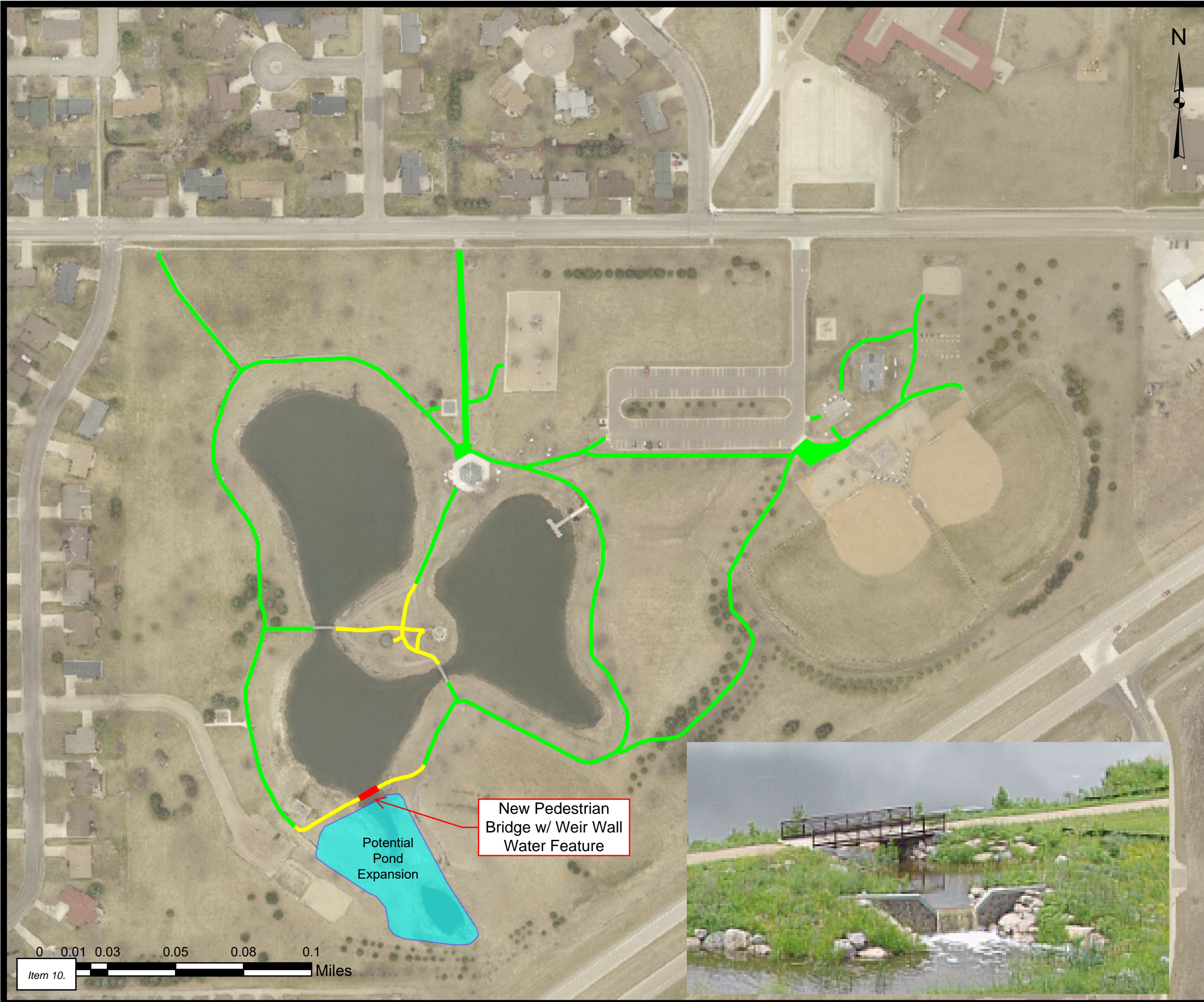
By: _____ Date: _____
Chairman, of the
Lyon County Commissioners.



CITY OF MARSHALL AGENDA ITEM REPORT





Meeting Date:	Tuesday, June 22, 2021
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Independence Park Trail Replacement and Stormwater Pond Expansion Project.
Background Information:	<p>Community Services staff has been in discussion with the Engineering Department regarding the replacement of the shared use trails in Independence Park. The shared use paths have served their useful life and are in need of replacement throughout the entire park.</p> <p>As part of the cost estimating and project scoping process, city staff took some time to review the existing trail culvert crossing at the south end of the park where the small pond forebay crosses under the trail and into the larger pond. The culverts at this location are in poor condition and they are undermining the existing trail. Further, the pond forebay area is very small and should be considered for expansion. If sized properly, a pond forebay can facilitate solids settlement in the forebay area which can reduce the pond area that must be regularly dredged. Included in the attached cost estimate is a cost to increase the area of the pond forebay to better serve its stormwater treatment function.</p> <p>To facilitate a trail crossing, staff is proposing a new pedestrian bridge that would be located further north than the location of the existing culvert crossing. If desired, existing grades would allow for a roughly 2-FT elevation drop from the proposed expanded pond forebay area to the water surface elevation of the remaining pond surface. This grade differential may be used to create a small ‘waterfall’ feature adjacent to the proposed new bridge. If there is a desire to maintain the waterfall at all times during warm weather months, a recirculating pump station may be required.</p> <p>City staff has completed some preliminary work toward scoping this trail replacement project. To ensure clarity in the project cost estimate, we’ve separated costs that are related to the shared use trails, bridge, pond expansion, and recirculating lift station. City staff is looking for feedback and direction from the Council regarding this improvement.</p> <p>City staff has submitted for a DNR trails grant to help cover trail replacement costs. City staff expects to receive notice of grant awards in the month of July. The maximum grant award would be \$250,000. Further, Community Services staff has indicated that Prairie Home Hospice may be prepared to donate funds to the trail replacement project. The grant and donations are both displayed in the proposed cost estimate. If these funds do not materialize, the city would be required to cover the funding gap.</p>

	An itemized project cost estimate is included in the Council packet. The park trail and new bridge is estimated to cost \$772,500. The pond expansion, waterfall feature, and recirculation pump is estimated to cost \$267,750.
Fiscal Impact:	No impact until time of construction award. If the Council wishes to push forward with the entire concept as presented, including the added walk bridge, pond expansion, and waterfall feature, city staff would like to move forward with design services from a consulting engineer.
Alternative/ Variations:	No alternative actions recommended.
Recommendation:	that the Council authorize staff to move forward with project design.



Independence Park Trail Replacement Project

Project Area

-  Replace Concrete Trails
-  Realigned Concrete Trails
-  Proposed Pedestrian Bridge
-  Proposed Stormwater Pond Expansion

3/17/21

** Disclaimer: The City of Marshall does not guarantee the accuracy of the data included on this map.

Independence Park Trail Replacement and Stormwater Pond Expansion Project



Project Estimate

Bid Item	Unit	Quantity	Estimate	Total Estimate
Park Trail Replacement and Pedestrian Bridge Construction				
Mobilization	Lump Sum	1	\$10,000	\$10,000
Remove Bituminous Pavement	Sq. Yd.	8,147.8	\$3.25	\$26,480
Common Excavation	Cu. Yd.	3,204.2	\$20.00	\$64,083
Geotextile Fabric, Type 5	Sq. Yd.	7,232.2	\$2.25	\$16,273
Aggregate Base Class 5	Cu. Yd.	803.6	\$25.00	\$20,090
5" Concrete	Sq. Yd.	7,232.2	\$47.50	\$343,531
Bridge Abutments	Each	2	\$35,000.00	\$70,000
Pedestrian Bridge	Lump Sum	1	\$45,000.00	\$45,000
Turf Establishment	Lump Sum	1	\$10,000.00	\$10,000
Total Construction Estimate				\$605,456
Contingency (10%)				\$60,546
Engineering (16%)				\$106,560
Total Project Estimate				\$772,562
Potential Grant Funding				\$250,000
Likely Donations				\$50,000
Required Local Match Funding				\$472,562
Stormwater Pond and Weir Wall Construction				
Common Excavation	Cu. Yd.	6,400	\$6.00	\$38,400
Sheet Pile Weir w/ Concrete Façade	Sq. Ft.	330	\$75.00	\$24,750

Extend 54" RCP and Reset Apron	Lump Sum	1	\$5,000.00	\$5,000
Random Riprap, Class III	Cu. Yd.	125	\$100.00	\$12,500
Recirculation Pump Station	Lump Sum	1	\$100,000	\$100,000
10" PVC Forcemain	Lin. Ft.	120	\$60.00	\$7,200
Pump Station Inlet Structure	Each	1	\$7,000.00	\$7,000
Discharge Structure	Each	1	\$5,000.00	\$5,000
Turf Establishment	Lump Sum	1	\$10,000.00	\$10,000
Total Construction Estimate				\$209,850
Contingency (10%)				\$20,985
Engineering (16%)				\$36,934
Total Project Estimate				\$267,769
Entire Contract				
Total Contract Estimate				\$1,040,331
Potential Grant Funding				\$250,000
Likely Donations				\$50,000
Local Funding				\$740,331

Meeting Date:	Tuesday, June 22, 2021																										
Category:	NEW BUSINESS																										
Type:	ACTION																										
Subject:	Consider Approval of a Comprehensive Plan Task Force																										
Background Information:	<p>In preparation for the Comprehensive Plan project, staff was asked by SRF Consulting Group to develop a Comprehensive Plan Task Force.</p> <p>The Task Force is responsible for guiding the development of the plan, promoting the plan and engagement efforts, and serving as the first level of review for project deliverables. Through these efforts, members will serve an important role of setting the future vision for Marshall.</p> <p>The Task Force will meet six times throughout the planning process. Members will be asked to attend each meeting (as they are able), review agendas, materials, and deliverables.</p> <p>Recommendations were made by SRF Consulting Group on which industries and interest groups to include in the Task Force and the number of representatives needed. The recommendation included a Task Force of 12 – 16 members, of which, staff has currently selected 12 members. There are four slots available if Council would like to bring forth additional members.</p> <p>Below are the nominations being brought forth for approval and the industry/interest group they represent. Nominations were selected by staff and vetted by the Mayor and City Administrator.</p> <table border="1" data-bbox="370 1234 948 1906"> <thead> <tr> <th>Category</th> <th>Member</th> </tr> </thead> <tbody> <tr> <td>City Council</td> <td>Don Edblom</td> </tr> <tr> <td>Planning Commission</td> <td>Amanda Schroeder</td> </tr> <tr> <td>Builder/Developer</td> <td>Brad Meulebroeck</td> </tr> <tr> <td>Business - Retail/Commercial</td> <td>Brian Kor</td> </tr> <tr> <td>Business - Manufacturing</td> <td>Jill Pieper</td> </tr> <tr> <td>Business - Downtown</td> <td>Chad Kulla</td> </tr> <tr> <td>Tourism/Hospitality</td> <td>Matt Schnoor</td> </tr> <tr> <td>Housing</td> <td>Diane Buesing</td> </tr> <tr> <td>Health Care</td> <td>Tracy Deutz</td> </tr> <tr> <td>Education</td> <td>Raphael Onyeaghala</td> </tr> <tr> <td>Education - Alternate</td> <td>Sara Runchey</td> </tr> <tr> <td>Residents at Large</td> <td>Misty Butler</td> </tr> </tbody> </table>	Category	Member	City Council	Don Edblom	Planning Commission	Amanda Schroeder	Builder/Developer	Brad Meulebroeck	Business - Retail/Commercial	Brian Kor	Business - Manufacturing	Jill Pieper	Business - Downtown	Chad Kulla	Tourism/Hospitality	Matt Schnoor	Housing	Diane Buesing	Health Care	Tracy Deutz	Education	Raphael Onyeaghala	Education - Alternate	Sara Runchey	Residents at Large	Misty Butler
Category	Member																										
City Council	Don Edblom																										
Planning Commission	Amanda Schroeder																										
Builder/Developer	Brad Meulebroeck																										
Business - Retail/Commercial	Brian Kor																										
Business - Manufacturing	Jill Pieper																										
Business - Downtown	Chad Kulla																										
Tourism/Hospitality	Matt Schnoor																										
Housing	Diane Buesing																										
Health Care	Tracy Deutz																										
Education	Raphael Onyeaghala																										
Education - Alternate	Sara Runchey																										
Residents at Large	Misty Butler																										

Fiscal Impact:	None
Alternative/ Variations:	None
Recommendations:	Approve the task force members as presented

Meeting Date:	Click or tap to enter a date.
Category:	COUNCIL REPORTS
Type:	INFO
Subject:	Commission/Board Liaison Reports
Background Information:	<p>Byrnes - Fire Relief Association and Regional Development Commission</p> <p>Schafer – Airport Commission, Joint LEC Management Committee, MERIT Center Commission, SW Amateur Sports Commission</p> <p>Meister – Cable Commission, Community Services Advisory Board, Economic Development Authority</p> <p>Edblom – Planning Commission, Public Housing Commission</p> <p>DeCramer – Economic Development Authority, Marshall Municipal Utilities Commission, Diversity, Equity, and Inclusion Commission</p> <p>Labat – Adult Community Center Commission, Convention & Visitors Bureau, Library Board, Marshall Area Transit Committee</p> <p>Lozinski – Joint LEC Management Committee, Police Advisory Board</p>
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	



BUILDING PERMIT LIST
June 22, 2021

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
RENNEKE, CRAIG M	309 LEGION FIELD RD	RE-ROOFING	5,100.00
VERDOES, KYLE & MALLORY M	1113 STOCKHOLM AVE	DECK	6,500.00
JB Carpentry	102 THOMAS AVE E	DOORS	2,500.00
PODRATZ, AMANDA L	506 GENESIS AVE	OVERHEAD GARAGE DOOR	2,000.00
ACE HOME & HARDWARE	1102 STOCKHOLM AVE	NEW BUILDING	195,000.00
JM DEVELOPMENT LLC	1202 STOCKHOLM AVE	NEW BUILDING	204,400.00
SALFER, THOMAS L & AMY J	503 HUDSON AVE	RE-ROOFING	5,200.00
Strand Home Services	105 A ST S	Windows	7,200.00
JEFF GLADIS CONSTRUCTION	510 THOMAS AVE W	RE-ROOFING	8,500.00
SCHLENNER CONSTRUCTION CO	1300 ENGLEWOOD RD	BUILDING ADDITION	68,000.00
TRIO PLUMBING & HEATING	711 4TH ST N	HVAC	3,200.00
TROY A SANOW, AARON D YOAKUM &	611 LAWERENCE ST	RE-ROOFING	3,000.00
GESKE HOME IMPROVEMENT CO.	402 MINNESOTA ST N	RE-SIDING	8,400.00
BAUNE JR, EUGENE	802 SILVERVINE DR	RE-SIDING	8,000.00
EMILY A ESKELSON, SAMI SAAD EL-DEIN &	405 HIGH ST N	EXTERIOR REMODEL	5,400.00
ROSELAND, ROLLAND & MARY	500 MARSHALL ST W	Windows	6,300.00
KEVIN LANOUE CONSTRUCTION LLC	1005 BOXELDER AVE	EXTERIOR REMODEL	26,800.00
ANNA MARIE RECKOFF, THOMAS D PICKERING	603 KATHRYN AVE	EXTERIOR REMODEL	11,000.00
KEVIN LANOUE CONSTRUCTION LLC	601 WILLIAMS ST	RE-SIDING	23,400.00
GESKE HOME IMPROVEMENT CO.	608 ELAINE AVE	Windows	600.00
TIMOTHY & PAMELA BOT TRUSTEES, BOT FAMI	100 WHITNEY CIR	RE-SIDING	700.00
JAMES LOZINSKI CONSTRUCTION INC.	313 MAIN ST E	RE-ROOFING	3,000.00
JAMES LOZINSKI CONSTRUCTION INC.	107 KATHRYN AVE	Windows	2,000.00
JAMES LOZINSKI CONSTRUCTION INC.	207 WHITNEY ST S	Windows	2,000.00
GESKE HOME IMPROVEMENT CO.	102 WHITNEY CIR	DOORS	1,200.00



MARSHALL

SIGN PERMIT LIST
June 22, 2021

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
Indigo Signworks Inc	100 COLLEGE DR W	N/A	4,000.00
AP Design	504 BASELINE RD	N/A	1,500.00

MINUTES
WAYS AND MEANS COMMITTEE MEETING
June 9, 2021 @ 4:00 PM
Southwest Minnesota State University, Social Science
Building, Room 235

MEMBERS PRESENT: John DeCramer, Russ Labat, Don Edblom

STAFF PRESENT: Kyle Box, City Clerk; Karla Drown, Finance Director

The meeting was called to order by Chairman DeCramer at 4:00 pm.

DeCramer asked for approval of the March 2, 2021, minutes of the Ways and Means committee Meeting.

MOTION BY Labat, SECONDED BY Edblom to approve the March 2, 2021, minutes of the Ways and Means committee Meeting. All voted in favor.

Chairman DeCramer asked for discussion on the Award of the Fire Department Scholarship. Kyle Box provided background information on the agenda item. Karla Drown provided investment strategies for the funds. There was discussion on the topic.

MOTION BY Labat, SECONDED BY Edblom to approve the Award of Fire Department Scholarships as follows; \$350.00 to Jordan Mernaugh and \$200.00 to Jared Antony.
All voted in favor.

MOTION BY Labat, SECONDED BY Edblom to adjourn the meeting. Meeting adjourned at 4:13 PM. All voted in favor.

Respectfully Submitted,

Karla Drown

Karla Drown
Finance Director

Adult Community Center Commission Meeting
Wednesday, June 9, 2021

Present: Fran Andrzejewski, Ray Sorenson, Russ Labat, Jim Tate, Heather Radke and Barb Lipinski

Approval of Minutes: Minutes were approved as printed for April 14, 2021.

Election of a chair for the Commission was held. A unanimous ballot was cast for Fran Andrzejewski. M/S/P

Project updates were given:

Windows that may need replacing were looked at. At this point are not seeing any rotting. Are able to get window cranks as replacements.

Office: after the meeting in April a couple of us looked around the facility. It was determined that the best spot to place an office would be the coat room area. The coat racks can be moved to the outer wall of the office. This is not being pushed at the moment due to two factors: one is we are waiting for City Hall to be completed to get input from Ray Henrikson and second is the transition to get a replacement for Heather. Plans are to have Ray come give us insight the end of July.

Bathroom stalls: Working with Chris Moede from Sussner Construction. Barb will be meeting with him on Thursday to determine a timeline and pick out colors for the walls. The MASC (seniors) are stepping up and are willing to pay for this change. The cost of the project is \$5810. It was questioned if we are ADA compliant. Barb shared that she had Ray come over from City to make sure there were no issues. It was reported that if we replace the walls as is there would be no issues. We cannot change the size of any of the stalls. That is the plan going forward. If we made any changes to the size of the stalls there would be a larger issue as we would not have enough stalls to meet current ADA compliance. Definitely not making any changes to the size of the stalls.

Yearly contracts:

MASC, Inc contract was discussed. It was shared that the seniors have paid \$550 rent per month. This has stayed steady since 1988. Seniors also have stepped up in big ways to support improvements at the Center. It was shared that the seniors have paid 1/3 of the costs of improvements since 1988. This informational sheet will be sent out to the Commission members. At our next meeting we will consider to approve this yearly contract for another year, if there is no further information needed.

LSS Senior Dining contract was discussed. Line item 3 was discussed. Asked how long this reimbursement has been in place. It was reported eighteen cents per meal had been in place since 2015. Discussion was held on the rising cost of water and utilities. Is there a need to have the conversation that this reimbursement needs to be raised? It was suggested to have Lisa from LSS attend our next meeting to discuss the possibility of raising the cost. Also ask Lisa to provide what other sites are currently reimbursing at. It was reported that LSS served home delivered meals the entire time throughout the pandemic and their numbers have stayed steady with a couple of big food disbursement give away. Line item 4 was also discussed. It was shared that at this time general rentals do not have access to the kitchen. The city and the MASC have used the kitchen several times for special events. The City has used the kitchen for employee recognition events and for public input events and the MASC has used the kitchen for Crazy Days, membership drives, Christmas program and special membership events. It was agreed to leave line 4 as is. Short sharing of could we possibly open the kitchen to all renters and how would that look for the LSS program? It was also shared that this program is of value to our community. It is also a program that does not cover their cost of utilities to run the program. A win for the community in having this service available for seniors. At our next meeting we will invite Lisa to attend.

Resignation:

Heather shared that she has taken a new position with the Y. She was asked to share why she choose to make this transition. Heather shared that during the pandemic she was furloughed and there was no contact with the seniors. The seniors were the individuals that were most vulnerable, now at home and no contact with an organization they were in constant contact with. When she returned she was at 10 hours a week...not enough to make it work for her family. So she sought out another part time job and obtained one at the Y. This was shared immediately with Sharon, Scott, Barb and the seniors. Her heart is with the seniors. Shortly after she obtained her job at the Y, the city upped her hours to 24. Then the Y came to her with a job offer that she couldn't turn down as it fit her career goals and family well. She was offered a full-time position with benefits. In the years

prior to Covid the Commission had approved pushing forward to have Heather's hours upped to 40 or at least to the point of offering her benefits. To this point that has not happened. The City did up her hours to 29 just short of being able to obtain any benefits. This also creates an issue when Barb needs to take time off. She has maxed out her time off, due to working with a part-time schedule and is currently not earning any vacation time. For example: if Barb takes off a week, then Heather would work the full 40-hour week with no benefits. The two of them would have to adjust her hours to try to minimize the impact of Barb taking off and trying to keep Heather's hours at 29. Not an ideal situation when working with over 600 members and having current participation rates of contact at over 300 per day. From January through May of this year there has been over 33,000 participants at the Center. With programs being offered on 103 days during this time frame, they were able to serve over 320 seniors every day! Heather's and Barb's passion for serving the seniors was very evident. It was also shared that the seniors who come to the Center are the ones who made Marshall the community it is. They are a huge resource for this community and are committed to Marshall. They volunteer and raise many dollars that constantly impact Marshall. The seniors are the ones who are shopping locally, eating out locally and paying property taxes. The seniors believe in the Center and have stepped up big time to help maintain the building in the beautiful condition it is in. Paying for 1/3 of the costs of repairs since 1988. Finally, it was shared that there are individuals out there in the senior field who are looking to make a job change. This is a source for Marshall to engage in making Marshall a place to age in place. They won't change from a full-time position to a part-time position with no benefits. These are individuals who also love serving the senior population. It was stated that the city seeks to obtain the best employees...and now the city also needs to retain these exemplary employees.

Budget:

Barb shared that she would like to see the budget remain where it is at and keep the part-time position at minimum. The best case would be to have the part-time hours upped to full time or at least part-time with benefits. It was suggested to push forward for increasing Heather's current position to full time. Barb stated that she has always been very diligent in requesting dollars only as needed, as it is taxpayer's dollars. She would push forward to have that position increased to either part-time with benefits or full time.

Meeting was adjourned at 1 p.m. followed with a walk through the center to look at and discuss possible office location, as noted in minutes.

Marshall-Lyon County Library
Regular Board Meeting Minutes
May 10, 2021

Board Members Present: Michael Murray, Aimee Shouse, Paula Botsford, Paul Graupmann, Linda Baun, Ruth Bot and Anita Gaul. Present via Zoom: and. Absent: Eric DeGroot and Russ Labat. Staff Present: Director Michele A. Leininger (via Zoom), Emilirose Rasmusson and Paula Nemes. Others Present:

Called to order at 4:00 p.m. by M. Murray, President

Pledge of Allegiance.

Motion made by L. Baun, seconded A. Shouse by to adopt agenda as presented. The motion passed unanimously.

Motion made by R. Bot, seconded by L. Baun to adopt the Consent Agenda. The motion passed unanimously.

Old Business:

COVID 19 Re-Opening Update: The Governor had press conference last week and talked about opening everything back up. The critical dates are May 7th, May 27th and July 1st. Hours at the Branches beginning June 2nd open Monday 1- 6, Wednesday 10 – 3 and Friday 1 – 6. We have done an informal survey on hours that customers would like the branches to be open and indicated any hours work for them. Pre pandemic data showed that there is limited branch usage and circulation after 6:00 p.m. and on Saturdays. We will keep the public informed that additional hours will be coming in September which gives us more time to collect data about Saturdays and evenings. County Commissioners will be informed if there is any change to evening or Saturday hours. The Marshall hours for the summer will be Monday – Friday 10:00 am – 6:00 rather than 5:30 and the drive-up windows would also stay open until 6:00 p.m. rather than 5:30. Saturday hours remain the same: 9:00 – Noon for the window and 10:00 - 2:00 for the building. We will adjust the hours as needed, with additional hours added in September.

Children's Department will no longer require an appointment.

More seating and furniture will be back for the summer, as well.

Computers will be back to 2 hours and every other computer. When the no mask mandate takes effect we will open all computers.

Early Learners play area and the Study Rooms will not be open until this fall.

Time limit in the building has been expanded until 1 hour and will be removed with the no-mask mandate.

Draft Job Descriptions – Director & Web/Technology Librarian. Motion made by A. Shouse, seconded by P. Graupmann to adopt the Director and Web/Technology Librarian job descriptions. The motion passed unanimously.

2022 Draft Operations Budget - \$5,000 has been added to the Repair and Maintenance of the Building expenses line and \$30,000 (an estimate) was added back in to cover janitorial expenses for the building to the Maintenance Agreement expense line item. In the Public Services 2%-3% was added to keep up the rising cost of library materials. Tech Equipment line item budget was increased to match the Technology Replacement Plan. Next meeting, we will be bringing the operations and salaries expenses to be reviewed together.

New Business – None

Reports

Director's Report – Beanstack will be used to track our summer reading program and there will be an Adult and Staff Summer Reading Programs.

Sarah Spieker has been hired as Customer Care position and she will begin in May. Christine DeGroot has been hired as the New Administrative Manager and will begin June 1st.

Aimee Shouse has truly enjoyed the opportunity to serve on the Library Board, but is resigning from the Board effective May 10th. She will be missed.

Board President Report: None

Friends: The Friend's next meeting is Tuesday, May 11th.

Plum Creek: Director Leininger will be resigning as Interim Director of Plum Creek Library by the end of 2021.

Motion by P. Graupmann, seconded by R. Bot to adjourn at 5:10 p.m.

Respectfully Submitted,
LuAnn Anderson

PUBLIC HOUSING COMMISSION

202 N. FIRST STREET

MARSHALL, MN 56258

June 21, 2021

PARKVIEW APARTMENTS

3:30 P.M. BOARD MEETING

- 1 Call to Order:
2. Roll Call:
3. Approval of Previous Meeting Minutes: May 10th, 2021
4. Reports:
 - A. **Seven** Month report for Operating Statement for FY 2021.
 - B Accounts Receivable/Payable.
 - C. Occupancy/ Maintenance Report
5. CFP - 2020. Fire Alarm System is under way.
2021- Consultant reviewed parking lots.
6. New Business:
 - A. Washer / Dryer Update. Payment.
 - B. Update on repairs for the Generator.
 - C. Continental Flooring Hires a Flooring Inspector.
 - D. E-mail from Jessie Dehn, (City of Marshall), on First Street Construction, PHC cost for Street repairs,
 - E. Revenue Recapture Report.
 - F. Approve Letter from Auditor, Chair and Director Need to Sign.
 - G. Resolution # 21-08, Approve Audit Report FY 2020.
 - H. Approve a slate of Officers, for Approval at July Meeting.
 - I. Review and discuss CFP 21, Proposals. These are not contracts.
7. Executive Director Items:
 - A.
8. Commissioner Items:
 - A.
9. Date and Time for Next Regular Meeting, July 12th, 2021. 3:30 p.m.
10. ADJOURN TIME

**PUBLIC HOUSING COMMISSION
OF THE CITY OF MARSHALL
PARKVIEW APARTMENTS**

Minutes of the Meeting of
April 12, 2021

Meeting called to Order: 3:30 P.M. by Chairman Walker.

Members Present: Farrell, Walker, Reilly, Janiszkeski,
Knoben, Rickgarn.
Absent: Edblom.

MOTION by Walker, seconded by Janiszkeski, to approve the minutes of the March 8th, 2021 meeting. All voted in favor, motion passed.

REPORTS:

Five Month Operating Statement for FYE 21 was reviewed by the Board. Motion by Janiszkeski, second by Rickgarn to approve the monthly report. All voted in Favor, Motion passed to approve the report. Chairman signed report.

Account Receivable/Payable: One month of reports were reviewed; several items were pointed out and discussed to the Board by the Director, including checks from # 020040 to # 020090 in the amount of \$ 60,422.54 Motion by Walker, second by Reilly, to approve the report. All voted in Favor, Motion Passed.

Occupancy Report: Currently working with several applicants for Parkview, and Family Units. Detailed Maintenance report included.

CFP-2020. Fire Alarm System installation is under way, pictures And e-mails to look over.

CEP-2021. The new system to upload information crashed, no new details.

New Business:

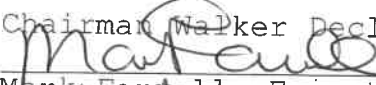
- A. Washer /Dryer Update-payment.
- B. Update on repairs for Generator.
- C. Two quotes to replace Awnings at Parkview.
- D. Letter from Jason Anderson, (City of Marshall), information on First Street Construction.


Executive Director Items:

Commissioner Items:

Next Meeting: MAY 10th 2021 3:30 p.m. Community Room.

Chairman Walker Declared the meeting adjourned at 4:25 p.m.


Mark Farrell, Executive Director


Board Member

Minutes

Lyon County Transit Advisory Committee

5/20/2021, 9:00 a.m.-10:00 a.m. | ZOOM Meeting called to order at 9 a.m.

CALL TO ORDER AND AGENDA APPROVAL

A meeting of the Lyon County Transit Advisory Committee was held by Zoom meeting caused by COVID-19 and social distancing. The meeting was called to order by Ted. Charlie moved and Russ 2nd to approve the minutes; carried. Charlie moved and Russ 2nd to approve the Agenda as amended; carried.

ATTENDEES/NON-ATTENDEES

In attendance were: Ted Stamp-chairperson, Chantelle Fogelson, Charlie Sanow, Russ Labat, Cathleen Amick, Shelly Pflaum; Nick Leske, Carmen Hailey

Absent were: Jim Knudson, Jessie Dehn, Molly Peterson, Shannon Dorenkamper, Melinda Estey-MnDOT

COMMENTS/SUGGESTIONS FROM EACH BOARD MEMBER

No one had anything new; Ted said that legislators are going into special session.

2022 MNDOT APPLICATION

The 2022 MNDOT operating application is due June 30. This is a one-year contract. MNDOT will cover 100% of the approved budget. There is a CAP of 2% over budget. There is 0% local share. Cathleen mentioned that transit systems would like to go back to a multi-year contract.

MISSION AND VISION EXERCISE

Shelly covered a handout about mission and vision. The mission and vision of transportation has not been looked at in several years. Vision is an end goal, a picture of what the mission would look like, when it is accomplished. Mission is how to accomplish the vision. What is valued? Input from the TAC members about the mission would be appreciated. Ted thinks this needs more brainstorming. He asked what do the words of the mission really mean. Cathleen would like the mission to be narrowed down, not so broad. The words mean, what does it take to get from point A to point B. To connect people in different ways using different avenues. Ted said the mission statement should state the action. Shelly stated transportation is a trusted resource. The group that brainstormed these two mission options are open to wording which would make the mission statement clear. Charlie thought there should be a piece in the statement which shows transportation is economical or cost effective. Conversation ensued. Ted came up with some words, resource to help meet the needs. He also wanted to know what does UCAP family of services mean. Cathleen mentioned she could see this going back to the table for more discussion. Charlie and Ted liked option 1; Russ mentioned he would like to see a combination of the two.

FTA MASK MANDATE

Nick talked about Governor Walz dropping the mask mandate on the 14th. Transportation falls under the FTA rules. This means the mask mandate is in force for any type of transportation until September 14th. Volunteer drivers are also required to mask. Nothing, as far as the mask mandate, has changed for transportation. There continuing education for passengers.

BUS SHELTER GRAPHICS SELECTION

The shelter at 4th and Lyon has had many birds fall to an early death by trying to fly through the shelter. Graphics were made to try to help the birds see the shelter. It is a perforated design, which means it is basically see through. Nick asked for opinions on the two designs. Ted asked if a phone number or address could be added to the design. He also brought up the idea of a QR code. Nick said a QR code could be placed inside the glass cabinet inside the shelter. Russ agreed the need for adding a phone number. Nick said he could rework the design, then send it out to the TAC members in an email.

RTCC UPDATE

By the end of the month there should be word about phase III of the grant application. Work continues to fill council and advisory groups as well as the transportation resource guide. The resource guide will connect people to providers. A transportation resource list is a part of the Human Service Public Transit Coordination Plan. So, the resource guide will also help with this part of the plan which the RDC will begin in June. Shelly talked about the legislation about definition of volunteer driver and the tax subtraction being on Omnibus bills. Cathleen had just heard that the definition of volunteer driver has been dropped. The legislation about the tax subtraction is now in a conference committee. Shelly mentioned that the definition of volunteer driver may try to go through again next legislation session with some modifications.

STAFF UPDATES

Transportation is looking for part time help. Blue Route is on summer hours as of this past Monday until August 13. Runs are getting back to normal full hours. The state is open for 2020 bus orders. 2021 buses will be ordered by July. Nick said smaller buses are being explored; drivers would not need a CDL license for fewer passenger vehicles. MPTA is still lobbying for class A's to not have to start from scratch when it comes to getting a passenger endorsement. Larger company's can have their own examiner but cannot test outside their own company. As a MPTA member, Cathleen is also in discussion with DPS with this item as well.

Cathleen shared January – March analysis on the screen. Projected rides are 179,000 where before COVID the normal year is 238,000. But these numbers look encouraging. Fare coverage in revenue vs. expenses moved from 2% to 5%. There are many things planned for this year. Community Connections are back up to 100% coverage. Demographics were also shown on the screen. They are looking good when comparing to 2020. The numbers show encouragement. Ted closed the meeting out at 9:59.

NEXT MEETING

Next meeting Thursday June 17, 2021; 9 a.m.

If you cannot attend, please send a representative in your place.

Respectfully submitted: Carmen Hailey

From: Cathleen A. Amick [mailto:Cathleen.Amick@unitedcapmn.org]
Sent: Thursday, June 17, 2021 12:26 PM
To: Russ Labat <russ.labat@ci.marshall.mn.us>
Subject: FW: Change in Leadership

Hello,

As a United Community Action Transit Advisory Member, I want to thank you for your support and involvement in making our transit system one of the best in the state. I am so proud to work with you on growing our transportation resources and to know I am not alone in working to complete our mission. Hearing your voice and recommendations has meant the world to me.

I will no longer be working with you in the same capacity as UCAP's Transportation Director. However, I will still be working with you as a MNDOT employee helping systems such as Community Transit maintain and build the transit network system across the state. I want to also share that I have great news in saying that Nick Leske will step into the role of Interim Transportation Director during this transition. I know you will continue to support him, and his team of wonderful and dedicated staff as much as you have supported me.

If all goes as planned, my employment with UCAP will end in June. I look forward to seeing you in my new role as Project Manager for MNDOT.

See you soon!
Cathleen

***Cathleen Amick, CCAP
Transportation Director***





Marshall, MN

Council Check Report

By Vendor Name

Date Range: 06/14/2021 - 06/17/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-REG AP						
4549	A & B BUSINESS, INC	06/16/2021	EFT	0.00	435.06	6985
5813	ACE HOME & HARDWARE	06/15/2021	Regular	0.00	5.99	119145
4570	AMAZON	06/15/2021	Regular	0.00	994.15	119146
0658	AP DESIGN	06/16/2021	EFT	0.00	32.15	6986
0707	BISBEE PLUMBING AND HEATING INC	06/15/2021	Regular	0.00	6,910.00	119148
0018	BORDER STATES ELECTRIC SUPPLY	06/16/2021	EFT	0.00	70.88	6987
6539	BREMER BANK CC	06/15/2021	Regular	0.00	386.02	119149
5070	BRODART CO	06/15/2021	Regular	0.00	29.89	119150
6791	CAPITAL ONE	06/15/2021	Regular	0.00	134.88	119151
5351	CENGAGE LEARNING	06/15/2021	Regular	0.00	77.84	119152
0875	COMPUTER MAN INC	06/16/2021	EFT	0.00	700.00	6988
4573	DEMCO	06/15/2021	Regular	0.00	1,344.59	119153
1271	HENLE PRINTING COMPANY	06/16/2021	EFT	0.00	112.56	6989
6773	IMAGESTUFF.COM	06/15/2021	Regular	0.00	168.45	119154
4552	INGRAM LIBRARY SERVICES	06/15/2021	Regular	0.00	4,679.58	119155
6072	LUND, CHELSEA	06/15/2021	Regular	0.00	35.00	119157
1545	LYON COUNTY HIGHWAY DEPARTMENT	06/16/2021	EFT	0.00	97.79	6990
1633	MARSHALL MUNICIPAL UTILITIES	06/16/2021	EFT	0.00	1,991.62	6991
4980	MENARDS INC	06/15/2021	Regular	0.00	2.99	119158
5891	ONE OFFICE SOLUTION	06/16/2021	EFT	0.00	22.96	6992
4647	SCHOLASTIC	06/15/2021	Regular	0.00	157.46	119159
6286	SCHWEGMAN'S CLEANERS, LLP	06/15/2021	Regular	0.00	132.68	119160
2318	SOUTHWEST SANITATION INC.	06/16/2021	EFT	0.00	169.84	6993
4648	TRI-COUNTY NEWS	06/15/2021	Regular	0.00	86.00	119161
5733	VAST BROADBAND	06/15/2021	Regular	0.00	502.22	119162
4489	VERIZON WIRELESS	06/16/2021	EFT	0.00	59.56	6994

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	49	16	0.00	15,647.74
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	13	10	0.00	3,692.42
	62	26	0.00	19,340.16

All Bank Codes Check Summary

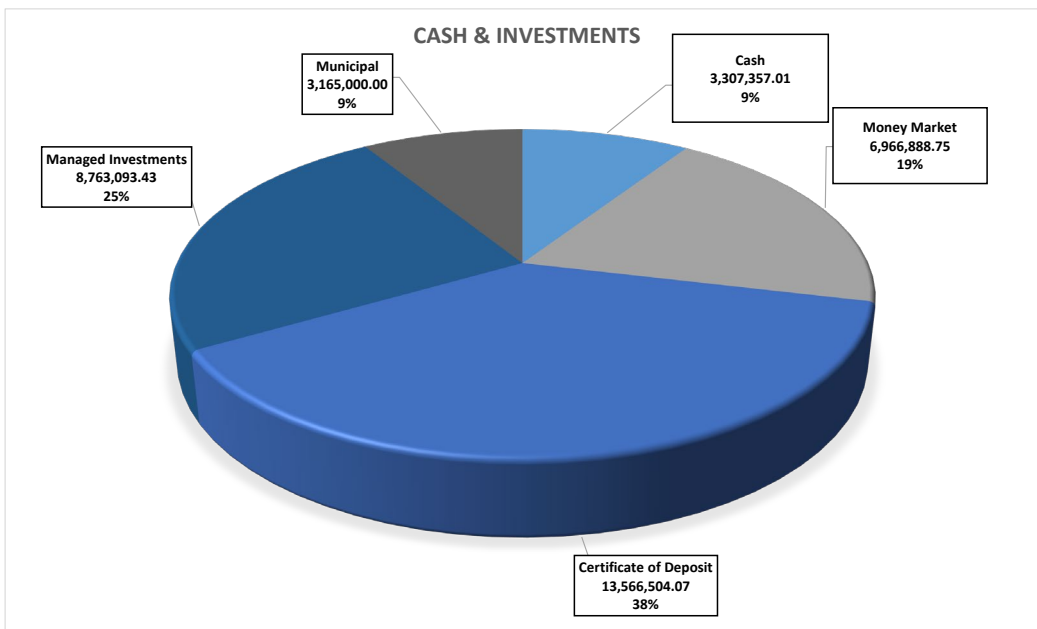
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	49	16	0.00	15,647.74
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	13	10	0.00	3,692.42
	62	26	0.00	19,340.16

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH FUND	6/2021	19,340.16
			19,340.16

City of Marshall, Minnesota
Cash & Investments
5/31/2021

	Par	Rate
CASH & INVESTMENTS:		
Checking - Bremer	3,307,357.01	0.00%
Money Market - Bremer	2,290,614.59	0.02%
Money Market - Bank of the West	3,382,653.37	0.15%
Money Market - US Bank	766,656.50	0.03%
Money Market - Wells Fargo	526,964.29	0.03%
Certificate of Deposit (10/18/2020) 18 months	1,038,834.69	0.40%
Certificate of Deposit (10/18/2020) 18 months	1,038,834.69	0.40%
Certificate of Deposit (10/18/2020) 18 months	1,038,834.69	0.40%
Certificate of Deposit (6/3/2021) 6 months	5,000,000.00	0.20%
Certificate of Deposit (6/3/2021) 3 months	3,000,000.00	0.45%
Certificate of Deposit (8/30/2021) 2 Years	245,000.00	1.75%
Certificate of Deposit (8/30/2021) 2 Years	245,000.00	1.85%
Certificate of Deposit (8/30/2021) 2 Years	245,000.00	1.75%
Certificate of Deposit (8/30/2021) 2 Years	245,000.00	1.75%
Certificate of Deposit (8/30/2021) 2 Years	245,000.00	1.75%
Certificate of Deposit (8/30/2021) 2 Years	245,000.00	1.85%
Certificate of Deposit (9/12/2022) 3 Years	245,000.00	1.80%
Certificate of Deposit (3/14/2022) 2 Years 6 months	245,000.00	1.70%
Certificate of Deposit (9/20/2021) 2 Years	245,000.00	1.70%
Certificate of Deposit (9/13/2021) 2 Years	245,000.00	1.80%
Investment Portfolio - General Fund	2,746,102.30	
Investment Portfolio - WW/SW Capital Reserve	3,942,002.41	
Investment Portfolio - Endowment Fund	2,074,988.72	
Municipal	245,000.00	
Municipal	330,000.00	0.14%
Municipal	325,000.00	0.24%
Municipal	110,000.00	0.45%
Municipal	140,000.00	0.24%
Municipal	275,000.00	0.20%
Municipal	545,000.00	0.18%
Municipal	100,000.00	0.13%
Municipal	100,000.00	0.15%
Municipal	115,000.00	0.14%
Municipal	250,000.00	0.10%
Municipal	100,000.00	0.10%
Municipal	100,000.00	0.12%
Municipal	200,000.00	0.15%
Municipal	105,000.00	0.16%
Municipal	125,000.00	0.20%
TOTAL CASH & INVESTMENTS	<u>35,768,843.26</u>	



2021 Regular Council Meeting Dates

2nd and 4th Tuesday of each month

5:30 P.M.

Minnesota Emergency Response and Industrial Training (MERIT) Center, 1001 Erie Road

NOTICE: Pursuant to Minnesota State Statute 13D.021

Some or all members of the City Council may participate by telephone or other electronic means. Regular attendance and meeting location are not feasible due to the Coronavirus Disease (COVID-19) pandemic.

January

1. January 12, 2021
2. January 26, 2021

February

1. February 09, 2021
2. February 23, 2021

March

1. March 09, 2021
2. March 23, 2021

April

1. April 13, 2021
2. April 27, 2021

May

1. May 11, 2021
2. May 25, 2021

June

1. June 08, 2021
2. June 22, 2021

July

1. July 13, 2021
2. July 27, 2021

August

1. August 10, 2021
2. August 24, 2021

September

1. September 14, 2021
2. September 28, 2021

October

1. October 12, 2021
2. October 26, 2021

November

1. November 09, 2021
2. November 23, 2021

December

1. December 14, 2021
2. December 28, 2021

2021 Uniform Election Dates

- February 09, 2021
- April 13, 2021
- May 11, 2021
- August 10, 2021
- November 2, 2021

204C.03 PUBLIC MEETINGS PROHIBITED ON ELECTION DAY.

Subdivision 1. School districts; counties; municipalities; special taxing districts. No special taxing district governing body, school board, county board of commissioners, city council, or town board of supervisors shall conduct a meeting between 6:00 p.m. and 8:00 p.m. on the day that an election is held within the boundaries of the special taxing district, school district, county, city, or town. As used in this subdivision, "special taxing district" has the meaning given in section 275.066.



Upcoming Meetings

June

- 06/22 Regular Meeting, 5:30 PM, MERIT Center
-

July

- 07/13 Work Session, Agenda Software Training, 4:00 PM, City Hall
 - 07/13 Regular Meeting, 5:30 PM, City Hall
 - 07/27 HRA, Public Hearing, 5:00 PM, City Hall
 - 07/27 Regular Meeting, 5:30 PM, City Hall
-

August

- 08/10 Regular Meeting, 5:30 PM, City Hall
- 08/24 Regular Meeting, 5:30 PM, City Hall